

TENDER REF NO. JKGB/GAD/2025-26/7660

DATED: 08-01-2026



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TENDER FOR

SUPPLY, PRINTING AND FIXING OF VINYL SUN-BOARDS

IN BRANCHES/OFFICES OF JAMMU AND KASHMIR

GRAMEEN BANK

(A) Disclaimer

The information contained in this Tender document or any information/documents provided subsequently to bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Bidders for submission of bids. The purpose of this Tender is to provide the bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each bidder may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

(B) BRIEF ABOUT JAMMU AND KASHMIR GRAMEEN BANK

“Jammu and Kashmir Grameen Bank”, a Regional Rural Bank created by amalgamation of J&K Grameen Bank and Ellaquai Dehati Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act, 1976 (21 of 1976) vide notification dated 05th April 2025, issued by Ministry of Finance, Department of Financial Services, published in Govt. Gazette on 07.04.2025, which came into effect on and from 01.05.2025, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the “Bank”.

Detailed information about Jammu and Kashmir Grameen bank is available at Banks website www.jkgrameen.bank.in

(C) Objective of Tender

To enter into rate contract with eligible vendor for **Supply, Printing and installation of Vinyl Sun Boards at various Branches / Offices of the Jammu and Kashmir Grameen Bank located in UT of J&K and UT of Ladakh**. The Tender document can be downloaded from official web site of the Bank www.jkgb.bank.in. Other details i.e. specifications and Terms and Conditions will be available along with the Tender document.

(D) Scope of work: The successful bidder shall:

- (I) Design, print, supply and install Vinyl Sun Boards.
- (II) Use weather-resistant vinyl material suitable for outdoor/indoor display.
- (III) Provide necessary mounting accessories such as clamps, screws, stand-offs, etc.
- (IV) Ensure proper installation at locations specified by the Bank.
- (V) **Replace defective or damaged boards during warranty period.**

Sign and seal

(E) Schedule for Tender Process:

TENDER Ref. No.	JKGB/GAD/ 2025-26/7660 Dated: 08-01-2026
Work	<u>Supply, printing and installation of Vinyl Sun Boards at various Branches / Offices of the Jammu and Kashmir Grameen Bank located in UT of J&K and UT of Ladakh</u>
Mode of Tender Submission	Offline
Contact details for correspondence regarding this TENDER	Mr. Rajeev Gupta General Administrative Department, Jammu and Kashmir Grameen Bank Head Office, Narwal-180006, Jammu E-mail: Rajeev.gupta@jkgb.in / pdg.hoj@jkgb.in Contact No. 9797127377 / 7006415918
Tender Type	Open Two Bid System – Technical Bid and Commercial Bid
Base Currency	INR (₹)
Consortium	Consortium Bids are not allowed.
Tender Document Availability	Document can be downloaded from the Bank's website : www.jkgrameen.bank.in w.e.f. 09-01-2026 to 30-01-2026
Pre-bid queries	Interested bidders may submit their queries at pdg.hoj@jkgb.in upto 19-01-2026.
Pre-bid Conference	20-01-2026 at 11:00 A.M. at Jammu and Kashmir Grameen Bank Head , Narwal, Jammu
Last date and time for Bid submission	30-01-2026 upto 05:00 P.M.
Address for submission of Sealed Tender	The General Manager, Jammu and Kashmir Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
Technical Bid opening date	02-02-2026 at 12 noon.
Commercial Bid opening date	To be communicated separately to technically qualified bidders only
Project Duration	One (01) years
Tender Fee (Non-refundable)	Rs590/- (Rupees Five hundred ninety Only) to be deposited in the below mentioned account: Account name : 2000530100000217 Account Name: Tender Fee IFSC: JAKA0GRAMEN Bank Name: Jammu and Kashmir Grameen Bank Branch: Head Office

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EMD (Earnest money Deposit) Amount (₹)	EMD of Rs. 15,000/- (Rupees Fifteen Thousand only) in the form of TDR pledged to the General Manager Jammu and Kashmir Grameen Bank, Head Office, Jammu. Validity of EMD should be atleast 12 months
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- Firms/Startups/MSE's that are exempted from paying Tender Fee/EMD (As per rules of Department of Industrial Policy and Promotion (DIPP), Bank registered units/ empanelled vendors (for relevant items and monetary limit) have to submit /upload scanned copy of documents in support of this exemption.*

(F) INSTRUCTIONS TO THE VENDORS:

- Vendors are required to submit details about their firm / organization, experience, technical personnel in their organization / firm, competence and adequate evidence of their financial standing etc. and should submit duly signed and stamped copies of all the required documents and Annexures enclosed with the tender document.
- Each page of the tender should be duly signed and stamped by the vendor or authorized signatory (Power of Attorney should be provided).
- The Vendors are advised to submit 02 sealed envelopes in a single envelope as per details mentioned below:
 - Sealed Envelope -1:** All documents like tender document, Annexures, EMD, Tender fees receipt, any other relevant document should be enclosed in **Sealed Envelope – 1** and named as “Technical Bid regarding Supply, **printing and installation of Vinyl Sun Boards at various Branches / Offices of the Jammu and Kashmir Grameen Bank located in UT of J&K and UT of Ladakh for a period of 01 year.**
 - Sealed Envelope -2:** Duly filled Commercial Bid as per **Annexure –05** should be enclosed in Sealed Envelope – 2 and named as “Commercial Bid regarding Supply, printing and installation of Vinyl Sun Boards at various Branches / Offices of the Jammu and Kashmir Grameen Bank located in UT of J&K and UT of Ladakh for a period of 01 Year.”

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All sealed envelopes should be enclosed in a single Sealed Envelope named as per the draft tabulated below:

To
The General Manager,
Jammu and Kashmir Grameen Bank
Head Office, Near Fruit Complex Narwal
180006, Jammu

Supply, printing and installation of Vinyl Sun Boards at various Branches / Offices of the Jammu and Kashmir Grameen Bank located in UT of J&K and UT of Ladakh for a period of 01 year for:

Name of the Firm: _____

Mail ID: _____

Address: _____

Contact No. _____

"Vendors should clearly mention the name of the firm, valid e-mail address and contact no. on all the sealed envelopes"

4. The sealed envelope should be addressed to
"The General Manager, **Jammu and Kashmir Grameen Bank** Head Office, Near Fruit Complex Narwal-180006, Jammu".
5. Clarifications if any, may be sought from General Administrative Department of **Jammu and Kashmir Grameen Bank** , Head Office at pdg.hoj@jkgb.in/ rajeev.gupta@jkgb.in
6. Canvassing in any form is strictly prohibited and the tender of such vendors who are found involved in canvassing will liable to be rejected / blacklisted.
7. Tender shall be rejected if the envelope is not sealed or if any conditional tender is submitted by the vendor.
8. The intending vendors are categorically advised to submit all documents strictly in the attached formats only. The information required should be neatly filled/ typed in each and every columns and row of the Formats. The applications received without properly filled

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formats and without containing desired information in each and every columns/points/row of various Annexures shall be treated as INCOMPLETE and such tenders shall be summarily rejected without any reference to the vendor and at the vendor's risk and responsibility.

9. **Jammu and Kashmir Grameen Bank** reserves the right to reject any or all the tenders without assigning reasons thereof.

(G) TERMS AND CONDITIONS:

The following terms and conditions will be binding on all the Bidders. These terms and conditions will also form a part of the Empanelment Letter, to be issued to the Successful Bidder and shall be applicable during the complete term of the agreement with the Successful Bidder/s:

1. **Site of Installation:** The site of installation shall cover all the existing/ new branches/ offices of Jammu and Kashmir Grameen Bank located in UT of J&K and UT of Ladakh.
2. Tender fees (non- refundable) of Rs.590/- (Five hundred and ninety only), to be remitted through NEFT / IMPS as per below mentioned details:
 - A/C No. : 2000530100000217
 - A/c Name: Tender fee
 - IFSC : JAKA0GRAMEN
 - Bank Name: **Jammu and Kashmir Grameen Bank**
 - Branch: **Head Office**
3. **The Contract period is of 01 years** and may be renewed for a further period at the sole discretion of the Bank, on mutually agreed Terms & Conditions of both the parties. Tenderers are advised to quote rates after examining the whole tender document. Rates to be quoted should be inclusive of GST.
4. Tenderers have to submit all the mandatory documents along with the Tender. Offer without the same shall be considered incomplete and shall be rejected. **The documents should be enclosed along with the Technical Bid Envelope only.**
5. **The Earnest Money of Rs.15,000/- (Rupees Fifteen Thousand only) in shape of TDR pledged to the GENERAL MANAGER, Jammu and Kashmir Grameen Bank should be accompanied with the Tender.** The TDR may be of any branch of **Jammu and Kashmir Grameen Bank** or any branch of a Scheduled Commercial Bank. Suppliers registered with Director General of Supplies & Disposals, National Small Industries Corporation, MSME/ Startups are exempted. **Tender**

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without EMD shall be considered incomplete and shall be rejected. In case a successful vendor/bidder fails to provide services as per the Terms & Conditions of the Service Level Agreement, the earnest money shall be forfeited.

6. Earnest Money of successful vendor shall be released after submission of Service Level Agreement and Performance Bank Guarantee.
7. EMD of unsuccessful bidders shall be released within 02 months after the completion of Tender process. The unsuccessful bidders have to collect the instrument (in original) from General Administrative Department, Head Office Jammu after submitting an application to release the EMD in their favor. Information regarding release of EMD in favor of unsuccessful bidder shall be provided via mail (as mentioned in the tender document of the bidder). Loss of EMD of unsuccessful bidders (if not collected by them within 02 months w.e.f. the date of communication) shall be the sole responsibility of the said bidder. The bank shall not be responsible for loss of instrument after the after-mentioned time.
8. **Performance Guarantee:** Performance Bank Guarantee amounting to (05)% of the tender amount, as per the discretion of Bank has to be submitted by the successful vendor in the form of TDR or Bank Guarantee from **Jammu and Kashmir Grameen Bank** or any Scheduled commercial bank which should be valid for a minimum period of 01 years and 02 months. Failure of successful vendor to provide the services within the stipulated time shall entail invocation of performance Bank Guarantee or forfeiture of TDR or any other form of deposit as the case may be.
9. **The contract shall come into effect and binding on the successful bidder from the date of empanelment letter issued by the Bank. The bidders are advised to ensure that they have proper staff and Office in UT of J&K.**
10. TDS and GST TDS will be deducted from all Bills at the prescribed rates applicable from time to time.
11. The rates finalized shall remain operative for One (01) year.
12. The successful bidder shall provide the services w.e.f. date as mentioned in the empanelment letter failing which the Bank shall be at liberty to cancel the contract of the defaulting bidder and assign the contract to other bidder whose rates fall on second lowest/third lowest (L2/L3) as the case may be to get the services in time. The earnest money of the successful bidder shall be forfeited without assigning any reason. Besides, the Bank shall be entitled to recover the

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loss/damages which the bank may incur or have incurred on account of getting the services from any other bidder, from the defaulting bidder.

13. The engaged vendor has to install the finalized **Vinyl Sun-boards** in approximately 340 Branches / Offices of the Bank (List attached as Annexure-1) and submit approximately 340 reports (duly attested by the Branch Head / Incharge of the respective **Branch** / Office) after the completion of the installation of Vinyl sun boards at Head Office.

Note:- In case of any addition or deletion of Branches due to merger of branches, opening of new branches/offices in the UT of J&K and UT of Ladakh, the L1 Bidder has to install the Required Sun-Boards in the respective branches/offices as per the terms and conditions of the tender.

14. Besides, the vendor has to visit any Branch / Office as and when the complaint is received from the respective Branch/office during the contract period.

15. Delivery & Installation Period

Supply and installation to be completed within **30 (Thirty) days** from the date of work order.

16. WARRANTY:

- a. The vendor shall provide a comprehensive warranty of **minimum 01 Year against fading, peeling, or printing defects** from the date of installation and fixing of **Vinyl Sun Boards** and full replacement within warranty period of 01 years in case of any defect in **Vinyl Sun Boards** at no extra cost.
- b. The supplier at his cost will rectify any defect developed during the warranty period, which may include replacement of defective **Vinyl Sun Boards** within specified time limit of 05 days.

17. Penalty:

- a. **Penalty on account of non-submission of PBG and Service Level Agreement by L-1 vendor:** If L-1 vendor fails to submit the PBG and Service Level Agreement within 15 days from the date of issue of Rate Contract Order by the Bank, due to any reason; Bank may cancel the entire contract of the said vendor. Further, the EMD submitted by the said vendor shall be forfeited. In such cases, Bank reserves the right to execute the contract with L-2 bidder.

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18. The Vendor shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition the vendor shall comply with all applicable safety standards, codes and regulations.

19. PAYMENT TERMS

- Total bill after deducting the applicable TDS/GST shall be released within 15 days after submission of duly verified bill and commissioning certificate by the Branch Head / Incharge. The reports shall be analyzed at GAD, HO before the release of payment in favour of vendor.
- Vendor should handover the original Bill and installation report at respective Branch / Office and should also submit the soft copy of the same at the following e-mail address: pdg.hoj@jkgb.in failing which the payment shall not be released.
- Bank, if not satisfied with the services provided by the vendor/successful bidder i.e. if the work is not executed on time, Bank may cancel the entire contract and invoke the Performance Guarantee/EMD including black-listing of the vendor.
- Payment shall be released only after submission of PBG and SLA.

20. The Bank reserves the right to accept/reject any Tender/or all Tenders without assigning any reason thereof.

21. The conditional Tenders shall be rejected out rightly and no correspondence of any nature shall be entertained.

22. The Bidder should also provide Declaration regarding not-being blacklisted or otherwise and Declaration that the documents attached in response to this bid are genuine and bonafide, should be provided (Refer Annexure-4).

23. Bank may disqualify the bidder, if at any time, it is found that any information submitted by the bidder/vendor/service provider as mentioned in the Tender document is false or materially inaccurate/incomplete.

24. Disputes and Arbitration

“In the event of disputes, differences, claims and questions between the Parties hereto arising out of this Agreement or in any way relating hereto or any term, condition or provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the

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Parties shall first endeavour to settle such differences, disputes, claims or questions by friendly consultation and failing such settlement, the same shall be referred to the arbitration by the arbitrator appointed by both the parties mutually. The arbitration shall be held in accordance with the arbitration and conciliation Act, 1996 or any other statutory modification or re-enactment thereof for the time being in force and shall be held in Jammu. The Courts in Jammu alone shall have jurisdiction over such arbitration proceedings. The language of the arbitration proceedings and that of the documents and communication between the parties shall be English. The award of the Arbitrator shall be final, Conclusive and binding upon the parties. Such award shall be filed in any competent court in Jammu. The parties shall continue to be performing their respective obligation under this Agreement, despite the continuance of the arbitration proceedings, except for the disputed part under arbitration.

Each Party will bear the expenses/costs incurred by it in appointing the Arbitrator. However, the cost of appointing the Umpire shall be borne equally by both the parties.

25. Governing Laws

The Contract, its meaning and interpretation and the relation between the parties shall be governed by the applicable laws of the Union of India read with local laws of UT of Jammu & Kashmir and the Firm shall agree to submit to the courts under whose exclusive jurisdiction the Registered Office of BANK falls.

26. Bidders are not permitted to alter or modify their bids after submission of the tender.

27. The Tenderer should **sign & affix his/her firms stamp on each page of the Tender** and all its related documents as the acceptance of the offer made by the Tenderer will be deemed as a contract and a formal agreement will also be drawn regarding the contract.

28. The successful vendor has to submit duly signed and stamped notarized Service Level Agreement and PBG to the Bank within 15 days from the date of issue of Rate Contract Order by the Bank, on the agreed Terms & Conditions. Format of Service Level Agreement shall be provided to the successful vendor

29. Bank shall have the right to call upon the information regarding status of work at any point of time.

30. Sensitive Information: Any information considered sensitive must be protected by the bidder / vendor from unauthorized disclosure, modification or release or access. The Successful Bidder has to sign a Non-Disclosure Agreement with the Bank.

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G. MINIMUM ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL

BID:

TECHNICAL SPECIFICATIONS

Details of Items and its Specification to be supplied

1. **Material:** The board shall be made of high quality PVC Foam sheet, rigid and lightweight, with uniform structure and smooth surface on both sides with vinyl printing over it.
2. **Thickness:** PVC vinyl Foam Board (Sun Board) with minimum 03mm thickness.
3. **Printing:** High-resolution eco-solvent / UV printing
4. **Finish:** Matt / Glossy (as specified)
5. **Color Fastness:** UV and weather resistant
6. **Size:** As per Bank requirement (e.g., 2×3 ft., 3×4 ft, 5×2.5 ft. etc.)

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

Annexure: 2

S NO.	Eligibility Criteria	Documents to be submitted in the Technical Bid Envelope
1	The vendor must be a Firm / Proprietary / Partnership / Company registered under Companies Act.	a. Registration Certificate / Shop License / Certificate of incorporation issued by Registrar of Companies (whichever applicable). b. PAN of Firm c. GST Registration
2	The Vendor should have an experience of minimum two (02) years for execution of similar work in PSBs/RRBs/Financial Institutions/Govt. Institutions / Corporates in the last 05 years (Experience Certificate to be enclosed). The bidder must have executed similar assignments for Banks / PSUs / reputed organizations in minimum 100 offices/branches during the last 05 years.	Copy of the work orders and work completion certificates issued by the respective organization specifying following information relating to the works: 1. Contract value. 2. Duly certified Performance Certificate.
3	The vendor should have a minimum average annual turnover of Rs.10.00 Lakhs for the last two Financial Years 2023-24 and 2024-25.	Duly Attested Certificate by CA to be enclosed.
4	The vendor should be a profit making firm during last two Financial Years 2023-24 and 2024-25. Net Profit after tax shall be considered.	Copies of the P&L Account and Balance Sheet (audited, if applicable). or Copies of ITR
5	The vendor should have a well maintained registered office in UT of J&K and should have enough staff to provide services in UT of J&K and UT of Ladakh.	Details of the office along with the staff should be provided
6	Vendor should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks or any other organization.	Declaration as per Annexure – 4 should be provided

NOTE: Copies of all the relevant documents should be duly signed and stamped by the vendor and enclosed in Technical Bid Envelope along with tender document, EMD and receipt of Tender fees.

Sign and seal

H. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:

- Commercial bid as per Annexure "5" only. (No other document is required to be submitted with the Commercial Bid)

Note: All documents should be stamped and signed by the Bidder on each page.

Interested bidders fulfilling the above mentioned eligibility criteria and agreeable to abide by the terms and conditions are required to submit their bids on or before last date, as per Annexure"6"

If any information is found false, the application will be rejected out rightly.

Annexure 01 (LIST OF BRANCHES/OFFICES)

REGIONAL OFFICE JAMMU			RO ANANTNAG		
S.NO	DISTRICT	BRANCH NAME	S.NO	DISTRICT	BRANCH NAME
1	JAMMU	REGIONAL OFFICE JAMMU	183	ANANTNAG	REGIONAL OFFICE ANANTNAG
2	JAMMU	KHOUR	184	ANANTNAG	AISHMUQAM
3	JAMMU	DABLEHAR	185	ANANTNAG	AKOORA
4	JAMMU	GHO MANHASAN	186	ANANTNAG	KULLAR
5	JAMMU	ARNIA	187	ANANTNAG	DIALGAM
6	JAMMU	BADYAL BRAHMNA	188	ANANTNAG	SALIA
7	JAMMU	CHAKROI	189	ANANTNAG	ANANTNAG
8	JAMMU	GAJANSU	190	ANANTNAG	UTTARSOO
9	JAMMU	KALYANPUR	191	ANANTNAG	WAILOO
10	JAMMU	KHERI	192	ANANTNAG	BIDDER
11	JAMMU	BASPUR	193	ANANTNAG	DORU
12	JAMMU	KIRPIND	194	ANANTNAG	YORKHOSHIPORA
13	JAMMU	DEOLI	195	ANANTNAG	VESSU
14	JAMMU	MAIRA	196	ANANTNAG	HARD TORU
15	JAMMU	PHALAIAN	197	ANANTNAG	KANILVAN
16	JAMMU	PARGWAL	198	ANANTNAG	KHIRAM
17	JAMMU	PALLANWALA	199	ANANTNAG	LARAM GANJIPORA
18	JAMMU	SARORE	200	ANANTNAG	BUCHOO
19	JAMMU	CHATHA	201	ANANTNAG	BIJBEHARA
20	JAMMU	SIMBAL MORE	202	ANANTNAG	ANCHIDURA
21	JAMMU	BHALWAL	203	ANANTNAG	BATENGO
22	JAMMU	MUTHI	204	KULGAM	YARIPORA.
23	JAMMU	JANDRAH	205	KULGAM	ARWANI
24	JAMMU	KOTLI MIAN FATEH	206	KULGAM	DEVSAR
25	JAMMU	SAI	207	KULGAM	KELAM
26	JAMMU	NARDI	208	KULGAM	AREAH
27	JAMMU	REHAL DHAMALIAN	209	KULGAM	KADDAR

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28	JAMMU	SATRAYAN CAMP	210	KULGAM	CHOWGAM
29	JAMMU	BHORI PATTA	211	KULGAM	KHURIBATPORA
30	JAMMU	KOTLI JHAJAR	212	KULGAM	POHLU
31	JAMMU	KANHAL	213	KULGAM	TARIGAM DEVSAR
32	JAMMU	CHANNI HIMMAT	214	KULGAM	QASABKHULL
33	JAMMU	NAGROTA	215	KULGAM	KULGAM
34	JAMMU	SURINSAR	216	KULGAM	MUNANDGUFFAN
35	JAMMU	CHOWKI CHOWRA	217	SRINAGAR	REGIONAL OFFICE SRINAGAR
36	JAMMU	SHAKTI NAGAR	218	SRINAGAR	MAIN BRANCH SRINAGAR
37	JAMMU	AKHNOOR	219	SRINAGAR	BACCHAPORA
38	JAMMU	SIMBAL CAMP	220	SRINAGAR	HARWAN
39	JAMMU	JOURIAN	221	SRINAGAR	HAIDERPORA
40	JAMMU	BATERA	222	SRINAGAR	PALAPORA
41	JAMMU	MALIK MARKET	223	SRINAGAR	GUPTA-GANGA
42	JAMMU	NARWAL	224	SRINAGAR	NOWGAM
43	JAMMU	SANGRAMPUR	225	SRINAGAR	BATAPORA
44	JAMMU	BISHNAH	226	SRINAGAR	ZEWAN
45	JAMMU	BAHU FORT	227	SRINAGAR	BEMINA
46	JAMMU	PALOURA	228	SRINAGAR	LAWAIPORA
47	JAMMU	R S PURA	229	SRINAGAR	BALHAMA
48	JAMMU	MISHRIWALA	230	SRINAGAR	PANZINARA
49	JAMMU	JEEVAN NAGAR	231	SRINAGAR	SHALTENG
50	JAMMU	BRIJ NAGAR	232	BUDGAM	KANIHIHAMA
51	JAMMU	DIGANA	233	BUDGAM	KHAG
52	JAMMU	BANTALAB	234	BUDGAM	ZANIGAM
53	JAMMU	KALUCHAK	235	BUDGAM	HANJURA
54	JAMMU	SARWAL	236	BUDGAM	BADGAM
55	JAMMU	CHECK CHANGERWAN	237	BUDGAM	KRALAPORA
56	JAMMU	TOPHSHERKHANI	238	BUDGAM	WADWAN
57	JAMMU	BHARAT NAGAR	239	BUDGAM	KREMSHORE
58	JAMMU	KUNJWANI	240	BUDGAM	RAITHAN
59	JAMMU	TOMAL	241	BUDGAM	OMPORA
60	JAMMU	RAIPUR	242	BUDGAM	HUMHAMA
61	JAMMU	LOWER ROOPNAGAR	243	BUDGAM	BEERWAH
62	JAMMU	PURKHOO	244	PULWAMA	LITTER
63	JAMMU	TALIMORE	245	PULWAMA	HAWL
64	JAMMU	KHATIKATALAB	246	PULWAMA	MALLANGPORA
65	JAMMU	JAGTI	247	PULWAMA	KAKAPORA
66	REASI	REASI	248	PULWAMA	LORHGAM
67	REASI	KATRA	249	PULWAMA	DADSARA
68	REASI	BAGHA	250	PULWAMA	PULWAMA
69	UDHAMPUR	JIB (THATHI)	251	PULWAMA	LETHPORA

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70	UDHAMPUR	UDHAMPUR
71	UDHAMPUR	CHENANI
72	UDHAMPUR	KRIMACHI
73	UDHAMPUR	CHAK MORH
74	UDHAMPUR	RATHAIN
75	UDHAMPUR	CHARISWAIL
76	UDHAMPUR	MALHAR
77	UDHAMPUR	SUNDRANI
78	RAMBAN	CHANDERKOT
79	RAMBAN	MAITRI
80	RAMBAN	BANIHAL
81	DODA	DODA
82	DODA	BADARWAH
83	DODA	JATHALI
84	DODA	PRANOO
85	KISTWAR	KISTWAR
86	KISTWAR	DOOL (DULHAST)
87	KATHUA	REGIONAL OFFICE KATHUA/SAMBA
88	KATHUA	GUJROO NAGROTA
89	KATHUA	MAHANPUR
90	KATHUA	PARNALLA
91	KATHUA	MANDLI
92	KATHUA	PHAINTER
93	KATHUA	DAYALA CHAK
94	KATHUA	SHERPUER BALA
95	KATHUA	BARWAL
96	KATHUA	JAKHBAR
97	KATHUA	BHOOND
98	KATHUA	NAGRI PAROLE
99	KATHUA	CHADWAL
100	KATHUA	KATHUA
101	KATHUA	HARIPUR MORE
102	KATHUA	RAJBAGH
103	KATHUA	COLLEGE ROAD KATHUA
104	KATHUA	DUGGAN
105	KATHUA	PALLI MORH
106	KATHUA	CHAN GRAN
107	KATHUA	MARTA NAGROTA
108	KATHUA	HATLI
109	SAMBA	RAMGARH
110	SAMBA	NANDPUR

252	PULWAMA	TAHAB
253	PULWAMA	MURAN
254	PULWAMA	CHAKURA
255	PULWAMA	LAJURA
256	PULWAMA	SHERSHALI
257	SHOPIAN	PINJURA
258	SHOPIAN	KELLER
259	SHOPIAN	HERMAN
260	SHOPIAN	KAPRAN
261	BARAMULLA	REGIONAL OFFICE BARAMULLA
262	BARAMULLA	M B SOPORE
263	BARAMULLA	NEHALPORA
264	BARAMULLA	GHOSHBUGH
265	BARAMULLA	KUNZER
266	BARAMULLA	TUJAR SHARIEF
267	BARAMULLA	WAGORA
268	BARAMULLA	SHEERI
269	BARAMULLA	TILGAM
270	BARAMULLA	DOOROO
271	BARAMULLA	MIRGUND
272	BARAMULLA	KHORESHERABAD
273	BARAMULLA	KRANKSHIVAN
274	BARAMULLA	BOOTINGO
275	BARAMULLA	KANISPOORA
276	BARAMULLA	REBAN
277	BARAMULLA	JADEED
278	BARAMULLA	PATTAN
279	BARAMULLA	KACHUMUQAM
280	BARAMULLA	WARPORA
281	BARAMULLA	SHEER JAGIR
282	BARAMULLA	OGMUNA
283	BARAMULLA	GINGAL
284	BARAMULLA	TANGMARG
285	BARAMULLA	PRINGAL
286	BARAMULLA	AZADGUNJ
287	BARAMULLA	NEW COLONY SOPORE
288	BARAMULLA	URI
289	BARAMULLA	SHEERPORA
290	BARAMULLA	KHANPETH
291	BARAMULLA	UMER MARKET
292	BARAMULLA	KAKARHAMAM

Sign and seal

111	SAMBA	PANGDOUR
112	SAMBA	JAKH
113	SAMBA	RAYA
114	SAMBA	SWANKHA MORE
115	SAMBA	PURMANDAL
116	SAMBA	SUMB
117	SAMBA	NADH
118	SAMBA	GURAH SLATHIAN
119	SAMBA	MANDI SANGWALI
120	SAMBA	SAMBA
121	SAMBA	GHAGWAL
122	SAMBA	SMAILPUR
123	SAMBA	KARTHOLI
124	SAMBA	SMAILPUR
125	RAJOURI	REGIONAL OFFICE RAJOURI/POONCH
126	RAJOURI	DARHAL MALKAN
127	RAJOURI	TRIATH
128	RAJOURI	SIOT
129	RAJOURI	MANJAKOTE
130	RAJOURI	BAJABAIN
131	RAJOURI	SUNDERBANI
132	RAJOURI	PALAM
133	RAJOURI	RAJOURI
134	RAJOURI	SIALSUI
135	RAJOURI	SHAHDARA
136	RAJOURI	DOONGI BRAHMANA
137	RAJOURI	BAGNOTI
138	RAJOURI	TATAPANI
139	RAJOURI	NOWSHERA
140	RAJOURI	LAM
141	RAJOURI	DHANGRI
142	RAJOURI	CHINGUS
143	RAJOURI	DEVAK
144	RAJOURI	SOLKI
145	RAJOURI	BHAWANI
146	RAJOURI	DHARAMSAL
147	RAJOURI	KHEORA
148	RAJOURI	CHANNI PRAT
149	POONCH	CHANDEK
150	POONCH	JHULAS
151	POONCH	SURANKOTE

293	BARAMULLA	CHANDILORA
294	BARAMULLA	SINGHPOR KALAN
295	BARAMULLA	WAILU KARALPORA
296	BARAMULLA	HYGAM
297	BARAMULLA	SANGRAMA
298	BARAMULLA	BOMAI
299	BARAMULLA	TREGPORA
300	BARAMULLA	OTHOORA
301	BARAMULLA	DOBHIWAN
302	BARAMULLA	BONIYAR
303	BARAMULLA	PEERNIYA
304	BARAMULLA	WATERGAM
305	BARAMULLA	KHANPORA
306	BARAMULLA	PALHALAN
		MODEL TOWN NOORBAGH
307	BARAMULLA	
308	BARAMULLA	KAMALKOTE
309	BARAMULLA	WAGUB SOPORE
310	BARAMULLA	AGRIKALAN
311	BARAMULLA	HYDERBEIGH
312	BARAMULLA	HANJIWARA
313	BARAMULLA	PATLHA
314	BARAMULLA	BIJHAMA
315	KUPWARA	REGIONAL OFFICE KUPWARA
316	KUPWARA	DRUGMULLA
317	KUPWARA	POSHWAN
318	KUPWARA	WILGAM
319	KUPWARA	CHUGAL
320	KUPWARA	YUNISOO
321	KUPWARA	KAMALABAD
322	KUPWARA	CHOWKIBAL
323	KUPWARA	GULGAM
324	KUPWARA	KARALGUND
325	KUPWARA	LALAPORA
326	KUPWARA	TRATHPORA
327	KUPWARA	KARALPORA
328	KUPWARA	NOWGAM
329	KUPWARA	NATHUSSA
330	KUPWARA	KHUMRIYAL
331	KUPWARA	KUPWARA
332	KUPWARA	KANTHIPOR
333	KUPWARA	BAGH BELA

152	POONCH	BUFLIAZ
153	POONCH	MANKOTE
154	POONCH	MENDHAR
155	POONCH	POONCH
156	POONCH	DHARGLOON
157	POONCH	MANDI
158	BANDIPORA	REGIONAL BANDIPORA
159	BANDIPORA	QUILMUQAM
160	BANDIPORA	WATPORA
161	BANDIPORA	SUMBAL
162	BANDIPORA	NADIHAL
163	BANDIPORA	ARINDARDPORA
164	BANDIPORA	BANDIPORA
165	BANDIPORA	ARAGAM
166	BANDIPORA	DAWAR GUREZ
167	BANDIPORA	NOWGAM SONAWARI
168	BANDIPORA	HAJIN
169	BANDIPORA	ASHTINGO
170	KARGIL	KARGIL
171	LEH	LEH
172	LEH	SPITUK
173	LEH	CHUCHOT YOKAMA
174	GANDERBAL	SAFAPORA
175	GANDERBAL	DAB
176	GANDERBAL	LAR
177	GANDERBAL	GUND
178	GANDERBAL	SHERPATRI
179	GANDERBAL	MANIGAM
180	GANDERBAL	MARGUND
181	GANDERBAL	WAKURA
182	GANDERBAL	PANDACH

334	KUPWARA	TADD
335	KUPWARA	KANDI KARNAH
336	KUPWARA	LADERWAN
337	KUPWARA	HANDWARA
338	KUPWARA	PHUROPETH
339	JAMMU	HEAD OFFICE
340	SRINAGAR	GENERAL MANAGER OFFICE

Annexure: 3**DETAILS OF VENDOR AND CALL ESCALATION MATRIX**

S No.	Particulars	Details
1	Name of Firm	
2	Name of Authorized Signatory	
3	Address of the Registered Office (Complete Address)	
4	Contact No.	
5	E-Mail ID	
6	Name of Contact Person / SPOC	
7	Year of Establishment of Firm	
8	PAN No. of Firm	
9	GST No. of Firm	
10	Bank Details (Payment shall be credited in this account)	
10 a	Account No	
10 b	Account Name	
10 c	IFSC Code	
10 d	Branch name	

Call Escalation Matrix

S No.	Level	Name of Person	Contact Number	e-mail address
01	Level - 1			
02	Level – 2			
03	Level – 3			
04	Level – 4			
05	Level – 5			

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Sign and seal

(ANNEXURE- 4)

DECLARATION

(To be given on Firm/ Company Letter Head)

To
The General Manager
Jammu and Kashmir Grameen Bank
Head Office, Narwal
Jammu

Dear Sir,

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake that the EMD submitted by me/us shall be retained by the Purchaser as Performance Security as a pre-requisite for signing the Contract Agreement.
3. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the J&K Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.
5. I/We here by confirm and declare that we, M/S_____ have never been blacklisted/De-registered by any Government department/ Public Sector Undertaking/ Private Sector/or any other agency for which we have executed/ undertaken the works/ services .

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Sign and seal

COMMERCIAL BID FOR 03 MM THICKNESS SUN-BOARD SHEET(ANNEXURE-5)
(FOR APPROXIMATELY 340 BRANCHES / OFFICES).

Name of bidder :

Address :

Telephone/Mobile No. :

S. No	Detail of Work Per Sqft. rate	Rate per Sqft. Excluding GST (A)	Rate per Sqft Excluding GST per branch for 43 sqft area (B=A*43)	Rate per Sqft Excluding GST for 340 branches/offices (C=A*43*340)
1	Per Sqft rate of vinyl Sun Boards with min 03 mm thickness.			
	Total (D)			
	GST (mention GST %)			
	Grand Total			

- Rates mentioned at D should be inclusive of all charges (including service charges, delivery and installation charges, all other taxes, excluding GST).
- L1 shall be finalized on the basis of total value (D) excluding GST.
- GST shall be paid as per the guidelines of Gol. L-1 vendor has to mention GST number, %age, amount on the bills.
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected.

(Signature of the Vendor)**Name:****Date:****Designation:****Seal of the Firm/ Company**

Sign and seal

Annexure: 6**CHECK LIST FOR TECHNICAL BID**

S NO.	List of Documents	Whether self-attested copy enclosed (Yes/No)	Page No. Where the documents Enclosed.	REMARKS
1	Duly Signed and Stamped Tender document			
2	Receipt of Tran/UTR no. of Tender Fee.			
3	TDR of Earnest Money Deposit			
4	Bank details (Account No and Name, Bank name, IFSC code)			
5	Copy of Registration Certificate (MSME, NSIC, DGSD)			
6	Copy of PAN			
7	Copy of GST Registration Certificate			
8	Details of Financial Statements			
8 (a)	Balance Sheet for FY 2023-24			
8 (b)	Balance Sheet for FY 2024-25			
8 (c)	Profit & Loss Statement for FY 2023-24			
8 (d)	Profit & Loss Statement for FY 2024-25			
9	Annual Turnover Certificate duly attested by CA			
10	Income Tax Returns			
10 (a)	Assessment Year 2024-25			
10 (b)	Assessment Year 2025-26			
11	Declaration regarding not-being blacklisted / debarred.			
12	Declaration that the documents attached in response to this bid are genuine and bonafide			
13	Experience Certificate issued by Scheduled Commercial Banks / Financial Institutions			
14	Copy of Work orders and Work Completion Certificates issued by Scheduled Commercial Banks / Financial Institutions			
15	Annexure – 1			
16	Annexure – 2			
17	Annexure – 3			
18	Annexure – 4			

Sign and seal

Note: All documents should be stamped and signed by the Bidder.
Interested bidders fulfilling the above mentioned eligibility criteria and agreeable to abide by the terms and conditions are required to submit their bids on or before last date, as per Annexure”6”
If any information is found false, the application will be rejected out rightly.

(Signature of the Vendor)
Name:
Date:
Designation:
Seal of the Firm/ Company

CHECK LIST FOR COMMERCIAL BID

1	Annexure – 5 (enclosed in Commercial Bid envelope only)			
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(Signature of the Vendor)
Name:
Date:
Designation:
Seal of the Firm/ Company