



जम्मू एवं कश्मीर ग्रामीण बैंक

JAMMU AND KASHMIR GRAMEEN BANK

Scheduled Bank Owned by Government

Head Office: Near Fruit complex Narwal, Jammu-180006

Ph: 80821-87899

Email _Id: personnel.hoj@jkgb.bank.in

HUMAN RESOURCE DEVELOPMENT DEPARTMENT

Ref No : JKGB/HO/HRDD/2026-27/4456

Date:07.09.2026

Jammu and Kashmir Grameen Bank invites applications for engagement of professional on contractual basis for below mentioned position:

1. Legal Consultant for RO Bandipora.

The applications in this regard, completed in all respect should be submitted to HRD Department, Jammu and Kashmir Grameen Bank, Head Office, Narwal, Near Fruit Complex, Jammu, PINCODE: 180006 **by Hand / Post / Courier receivable on or before 15.09.2026.** Applications received after such date will not be entertained/considered. The envelope containing the application to be super scribed as "APPLICATION FOR THE POST OF LEGAL CONSULTANT FOR RO BANDIPORA ON CONTRACTUAL BASIS".

Before applying, candidates should ensure that they fulfill the eligibility criteria for the post as on the date of eligibility. Short-listing and interview will be purely provisional without verification of documents. Candidature will be subject to verification of details/documents as and when called by the Bank.

Eligibility & other details for Legal Consultant has been detailed as under:

1. Legal Consultant

(Application Form enclosed as Annexure-B):

S. No.	Particulars	Remarks
1.	Name of the Position	Legal Consultant
2	No of Vacancy	1 (One for Regional Office Bandipora)
3	Age as on 01.01.2026	The entry age limit shall be up to 70 years as on 01.01.2026. Upper age limit can be relaxed upto a period of 5 years subject to applicant's fitness for the job role.
4	Qualification	Bachelor's degree in Law from a recognized University.
5	Experience as on date of Advertisement	Minimum 15 (Fifteen) years' experience as an Advocate and / or as a Law Officer in Government Department / Agency/ Bank/ other Financial Institution/any other corporation.
6	Role & Responsibility	i. Vetting / Counter vetting of legal documents which involve mortgage of immovable property or where the loan amount is more than Rs. 10.00 lakhs ii. Title Verification.

		iii. Legal Opinion in all the legal matters referred by the Regional Office/ Branch Offices.
7	Desirable	Legal Consultants to be engaged by the Bank shall preferably be Urdu knowing.
8	Period of engagement	The period of engagement will be initially for a period one year, extendable for another year, depending on satisfactory performance and continued requirement. Performance will be reviewed annually or as when required.
9	Working Hours	The contractual appointee shall attend duties two hours, thrice a week. In addition to this, he will visit Office as and when required / asked for in case of special / emergency needs.
10	Remuneration	Consolidated monthly Gross Emoluments to the contractual appointees will be flexible and will be decided as per the background / level / experience of the candidate. The remuneration paid would be subject to TDS as per Income Tax rules.
11	Selection Process	Personal Interview to assess knowledge, experience and skill of a candidate. A preliminary screening of the applications may be carried out for short-listing of eligible candidates and short-listed candidates will be called for interview. Bank can reject any applicant without assigning any reason.
12	Other Terms and Conditions	The candidate shall be residing within operation area of Controlling Office he / she is applying for.

Sd/-
Head of Department, HRDD

Annexure-B

**APPLICATION FOR THE POST OF
LEGAL CONSULTANT ON CONTRACTUAL BASIS**

**(APPLICATION TO BE SUBMITTED TO HRD DEPARTMENT, JAMMU
AND KASHMIR GRAMEEN BANK, HEAD OFFICE, NARWAL, NEAR
FRUIT COMPLEX, JAMMU, PINCODE: 180006)**

Affix recent
passport size
photograph and
sign across in full

- 1 CONTROLLING OFFICE / REGION APPLIED FOR:
BANDIPORA
- 2 NAME IN FULL: MR. / MS. _____
- 3 FATHER NAME: _____
- 4 DATE OF BIRTH (DD-MM-YYYY): _____
- 5 NATIONALITY: _____
- 6 WHETHER BELONGS TO SC/ST/OBC/EWS /GENERAL: _____
- 7 GENDER: _____
- 8 QUALIFICATION:

Degree / Diploma	University / Board	Year of Passing	Class / Rank

- 9 WHETHER URDU KNOWING (YES / NO): _____
- 10 BAR COUNCIL REGISTRATION NO. AND VALID UPTO: _____

OR

DETAILS OF CERTIFICATE OF ADMISSION AS ADVOCATE BY HIGH

COURT OF J&K AND LADAKH: _____

11 DETAILS OF EXPERIENCE:

DESIGNATION	FROM	TO

12 COMPLETE ADDRESS:

RESIDENCE	OFFICE

13 EMAIL ID:_____

14 MOBILE NUMBER:_____

15 ANY OTHER INFORMATION:_____

I hereby declare that the information and particulars given by me in this form are true and correct. I am aware that in case any of the above statements are incorrect or false or if any material information or particulars have been suppressed or omitted therefrom, my engagement (if engaged) is liable to be terminated without notice or compensation in lieu thereof.

Place:

Date:

Signature

**Attested copies of relevant certificates regarding age, educational qualifications, Bar Council Registration, caste, experience etc. should be attached with the Application Form.*