

**Rate Contract for Supply, Installation,
Testing and Commissioning (SITC) Of Air
Conditioners at Branches / Offices of Jammu
and Kashmir Grameen Bank**

(A) DISCLAIMER

The information contained in this Tender document or any information/documents provided subsequently to Bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the Bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Bidders for submission of bids. The purpose of this Tender is to provide the Bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each Bidder may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

(B) BRIEF ABOUT JAMMU AND KASHMIR GRAMEEN BANK

“Jammu and Kashmir Grameen Bank”, a Regional Rural Bank created by amalgamation of J&K Grameen Bank and Ellaquai Dehati Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act, 1976 (21 of 1976) vide notification dated 05th April 2025, issued by Ministry of Finance, Department of Financial Services, published in Govt. Gazette on 07.04.2025, which came into effect on and from 01.05.2025, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the “Bank”.

Detailed information about Jammu and Kashmir Grameen bank is available at Banks website www.jkgrameen.in.

(C) OBJECTIVE OF TENDER

To enter into rate contract with eligible Bidder for Supply, Installation, Testing and Commissioning (SITC) of Air Conditioners at Branches / Offices of Jammu and Kashmir Grameen Bank.

The Tender document can be downloaded from official web site of the Bank www.jkgrameen.in Other details i.e. specifications and Terms and Conditions will be available along with the Tender document.

(D) SCHEDULE FOR TENDER PROCESS:-

1. TENDER Ref. No.	JKGB/GAD/Air Conditioners/2025-26/946 Dated: 31.05.2025
2. Scope of Work	Rate Contract for Supply, Installation, Testing and Commissioning (SITC) of Air Conditioners at Branches/ Offices of Jammu and Kashmir Grameen Bank.
3. Mode of Tender Submission	Offline
4. Contact details for correspondence regarding this TENDER	Mr. Vikash Koushal, General Administrative Department, Jammu and Kashmir Grameen Bank Head Office, Narwal-180006, Jammu E-mail: pdg.jkgb@jkgb.in Contact No. 9797127377 / 9622363283
5. Tender Type	Open Tender
6. Base Currency	INR (₹)
7. Consortium	Consortium Bids are not allowed.
8. Tender Document Availability	Document can be downloaded from the Bank's website: www.jkgrameen.in w.e.f 01/06/2025 to 21/06/2025
9. Tender Type	Two Bid System – Technical Bid and Commercial Bid
10. Pre-bid queries	Interested Bidders may submit their queries at pdg.jkgb@jkgb.in upto 11/06/2025
11. Pre-bid Conference	12/06/2025 at 12.00 A.M. at Jammu and Kashmir Grameen Bank Head Office, Narwal, Jammu
12. Last date and time for Bid submission	21/06/2025 upto 05:00 P.M.
13. Address for submission of Sealed Tender	The General Manager, Jammu and Kashmir Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
14. Technical Bid opening date	23/06/2025 at 03:00 P.M at Jammu and Kashmir Grameen Bank Head Office, Narwal, Jammu
15. Commercial Bid opening date	To be communicated separately to technically qualified Bidders only
16. Project Duration	18 Months
17. Tender Fee (Non-refundable)	₹590/- (Rupees Five Hundred and Ninety only)
18. EMD (Earnest money Deposit) Amount (₹)	EMD of ₹20,000/- (Rupees Twenty Thousand only) in the form of TDR pledged to the General Manager Jammu and Kashmir Grameen Bank, Head Office, Jammu. Validity of EMD should be atleast 06 months

Note:

- *Firms that are eligible for exemption from MSE's, Startups are exempted from paying Tender Fee (As per rules of Department of Industrial Policy and Promotion (DIPP), Bank registered units/ empanelled vendors (for relevant items and monetary limit) have to submit /upload scanned copy of documents in support of this exemption.*
- *Bank may also exempt Startups (As defined by per Department of Industrial Policy and Promotion (DIPP) (Presently Department for Promotion of Industry and Internal Trade (DPIIT)) from meeting the qualification criteria in respect of prior experience and/or prior turnover subject to meeting of quality and technical specifications of the requirement for which necessary relevant documents shall be submitted by such bidders*

(E) INSTRUCTIONS TO THE BIDDERS:

1. **Bidders are required to submit details about their organization, experience, technical personnel in their organization / firm, competence and adequate evidence of their financial standing etc.** and should submit duly signed and stamped copies of all the required documents and Annexures enclosed with the tender document.
2. Each page of the tender should be duly signed and stamped by the Bidder or authorized signatory (Power of Attorney should be provided).
3. The Bidders are advised to submit 02 sealed envelopes in a single envelope as per details mentioned below:
 - a. **Sealed Envelope -1:** All documents like tender document, Annexures, EMD, Tender fees receipt any other relevant document should be enclosed in Sealed Envelope – 1 and named as “Technical Bid regarding SITC of Air Conditioners at Branches/Offices of Jammu and Kashmir Grameen Bank”.
 - b. **Sealed Envelope -2:** Duly filled Commercial Bid as per **Annexure – 5(a), 5(b) & 5(c)** should be enclosed in Sealed Envelope – 2 and named as “Commercial Bid regarding SITC of Air Conditioners at Branches / Offices of Jammu and Kashmir Grameen Bank”.

NOTE:

- Both sealed envelopes should be enclosed in a single Sealed Envelope and named as “Rate Contract for Supply, Installation, Testing and Commissioning (SITC) and of Air Conditioners at Branches / Offices of Jammu and Kashmir Grameen Bank for a period of 18 Months”. Bidder should clearly mention the name of the firm, valid e-mail address and contact no. on all 03 sealed envelopes.
- Sealed envelope means that the opening of the envelopes should be properly sealed by double taping with seal and signature on it.

4. The sealed envelope should be addressed to
“The General Manager,
Jammu and Kashmir Grameen Bank Head Office,
Near Fruit Complex Narwal-180006, Jammu.”
5. Clarifications if any may be sought from General Administrative Department of Jammu and Kashmir Grameen Bank at Head Office.
6. Canvassing in any form is strictly prohibited and the tender of such Bidders that resort to canvassing will be liable to rejection/blacklisting of the said Bidder.
7. **Tender shall be rejected if the envelope is not sealed or if the Bidder submits any conditional tender.**
8. The intending Bidders are categorically advised to submit all documents strictly in the attached formats only. The information required should be neatly filled/typed in each and every columns and row of the Formats. The applications received with “partly filled formats” not containing desired information in each and every columns/points/row of various Annexures shall be treated as INCOMPLETE and such tenders shall be summarily rejected without any reference to the Bidder and at the Bidder’s risk and responsibility.
9. Jammu and Kashmir Grameen Bank reserves their rights to accept any or to reject all the tenders in part or whole without assigning reasons thereof and no correspondence shall be entertained in this regard.

(F) TERMS AND CONDITIONS:

The following terms and conditions will be binding on all the Bidders. These terms and conditions will also form a part of the Service Level Agreement, to be executed by the Successful Bidder and shall be applicable during the complete term of the agreement with the Successful Bidder/s:

1. Tender fees (non- refundable) of **₹590/- (Rupees Five Hundred Ninety only)**, to be remitted through NEFT only vide below mention details:
 - A/C No.: **2000530100000217**
 - A/c Name: **Tender fee**
 - IFSC: **JAKA0GRAMEN**
 - Bank Name: **Jammu and Kashmir Grameen Bank**
2. **Brand/ Make: -**
Brands for AC: Hitachi, Blue Star, Daikin, Voltas, LG, Carrier
Brands for Automatic Voltage Stabilizers: V-Guard, Microtek, Croma (Tata)

3. **Safety:** The Supplier shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the supplier shall comply with all the applicable safety standard codes and regulations.
4. No price variations shall be allowed for any rise or fall in cost of Labour, materials or any other factors influencing the order price.
5. **Site of Installation:** The site of installation shall cover all the existing/new branches/ offices of Jammu and Kashmir Grameen Bank within the UT of J&K.

Note: - In case of any addition or deletion of Branches due to merger of Branches, opening of new Branches/Offices of Jammu and Kashmir Grameen Bank in the UT of J&K, the L1 Bidder has to carry out the job in respective Branches/Offices as per the term and conditions of this tender.

6. **Checking of Records:** Jammu and Kashmir Grameen Bank can at any point of time check the books & records of the successful bidder.
7. **The Contract period is of 18 months** and may be renewed for a period of 01 years as deemed necessary by the Bank on the existing rate, terms and conditions. Tenderers are advised to quote rates after examining the whole tender document.
8. The Earnest Money Deposit (EMD) of **₹20,000/- (Rupees Twenty Thousand only)** in shape of TDR **pledged to "The General Manager, Jammu and Kashmir Grameen Bank, Head Office-Narwal"** should be accompanied with the Tender. Any Tender without EMD will out rightly be rejected by the bank. The TDR may be of any branch of Jammu and Kashmir Grameen Bank or any branch of a Scheduled Commercial Bank. Suppliers registered with Director General of Supplies & Disposals (DGS&D), National Small Industries Corporation (NSIC), MSE's, Start-ups, Govt approved sources are exempted. Tender without EMD shall be considered incomplete and shall be rejected.
9. Earnest Money of successful Bidder shall be released after submission of Service Level Agreement and Performance Bank Guarantee.
10. **EMD of unsuccessful Bidders** shall be released within 02 months after the completion of Tender process. The unsuccessful Bidders have to collect the instrument (in original) from General Administrative Department, Head Office Jammu after submitting an application to release the EMD in their favor. Information regarding release of EMD in favor of unsuccessful Bidder shall be provided via mail (as mentioned in the tender document of the Bidder). Loss of EMD of unsuccessful Bidders (if not collected by them within 02 months w.e.f. the date of communication) shall be the sole responsibility of the said Bidder. The bank shall not be responsible for loss of instrument after the afore-mentioned time.
11. **Retention Money:** 10% of the total bill shall be deducted as Retention Money and shall be released within 15 days after completion of the warranty period

12. The contract shall come into effect w.e.f date of issue of Rate Contract Order by the Bank and shall be binding on the successful vendor.
13. TDS and GST TDS will be deducted from all Bills at the prescribed rates applicable from time to time.
14. The rates finalized shall remain valid over the contract period of 18 months.
15. The successful Bidder shall provide the services w.e.f. **date of issue of Rate Contract Order by the Bank** failing which the Bank shall be at liberty to cancel the contract of the defaulting Bidder and the earnest money of the successful Bidder shall be forfeited without assigning any reason. Besides, the Bank shall be entitled to recover from the successful Bidder any loss/damages which the bank may incur due to default of the successful Bidder.
16. The vendor has to provide the mobile numbers of the technicians deployed to Bank. Further, **Call Escalation Matrix should be provided for resolution of complaints during the period of warranty/guarantee.** Also the technicians must carry a valid Identity Card while visiting Bank's Branches / offices.
17. Bank, if not satisfied with the services provided by the successful Bidder i.e. if there is delay in providing services to the Branches, Bank may cancel the entire contract and invoke the Performance Guarantee/EMD including black-listing of the Bidder.
18. The Bank reserves the right to accept/reject any Tender/or all Tenders without assigning any reason thereof.
19. The conditional Tenders shall be rejected out rightly and no correspondence of any nature shall be entertained.
20. The Bidder should also provide Declaration regarding not-being blacklisted or otherwise and Declaration that the documents attached in response to this bid are genuine and bonafide, should be provided.
21. Bank may disqualify the Bidder, if at any time, it is found that any information submitted by the Bidder/Bidder/service provider as mentioned in the Tender document is false or materially inaccurate/incomplete/incorrect.
22. **Dispute and Arbitration:-** " In the event of disputes, differences, claims and questions between the parties hereto arising out of this agreement or in any way relating hereto or any term, condition or provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first endeavor to settle such differences, disputes, claims or questions by friendly consultation and failing such settlement, the same shall be

referred to the arbitration by the arbitrator appointed by both the parties mutually. The arbitration shall be held in accordance with the Arbitration and Conciliation Act, 1966 or any other statutory modification or re-enactment thereof for the time being in force and shall be held in Jammu. The Courts in Jammu alone shall have jurisdiction over such arbitration proceedings. The language of the arbitration proceedings and that of the document and communication between the parties shall be English. The award of the Arbitrator shall be final, conclusive and binding upon the parties. Such award shall be filed in any competent court in Jammu. The parties shall continue to be performing their respective obligations under this Agreement, despite the continuance of the arbitration proceedings, except for the disputed part under arbitration.

Each party will bear the expenses/costs incurred by it in appointing the Arbitrator. However, the cost of appointing the Umpire shall be borne equally by both the parties.

- 23. Governing Laws:** - The Contract, its meaning and interpretation and relation between the parties shall be governed by the applicable laws of the Union of India read with local laws of UT of Jammu and Kashmir and the Firm shall agree to submit the courts under whose exclusive jurisdiction the Registered Office of Bank falls.
- 24.** The resultant contract will be interpreted under Indian & J&K UT Laws.
- 25.** Bidders are not permitted to alter or modify their bids after submission of the tender document.
- 26.** The Tenderer should **sign & affix his/her firms stamp on each page of the Tender documents** and all its related documents. Tender documents not containing signature and stamp of the Bidder/ firm shall be rejected.
- 27.** The successful Bidder has to submit duly signed and stamped notarized Service Level Agreement to the Bank within 10 days w.e.f. the date of issue of Rate Contract Order by the Bank, on the agreed Terms & Conditions. Format of Service Level Agreement shall be provided to the successful Bidder along with the Rate Contract Order.
- 28.** Bank shall have the right to call upon the information regarding status of work at any point of time.
- 29. Sensitive Information:** Any information considered sensitive must be protected by the Bidder / Bidder from unauthorized disclosure, modification or release or access. The Successful Bidder has to sign a Non-Disclosure Agreement with the Bank.
- 30.** The vendor undertakes to ensure that upon delivery, all materials, apparatus/equipment to be provided under this order shall be new from original equipment manufacturer (OEM), free from any defects and all components thereof will fulfil the performance data characteristics and properties and serve the purpose with maximum operational dependability.

31. SUPPLY ORDERS:

- a. L-1 Bidder has to supply and install Air Conditioners at Branches / Offices of the bank **within 05 days from the date of the issuance of Supply Order.**
- b. Supply Orders shall be placed with the L-1 Bidder at the rate finalized by the Bank, any time during the contract period of 18 months. The Bidder has to supply and install the required Air Conditioners at the Branch/Office at their registered address. Contact details (including registered address) of the Branch/Office shall be mentioned on the Supply Order.
- c. The Bidder should ensure that the genuine spares parts of the specified make and model of Air Conditioner should remain available with them upto Warranty/Guarantee period from the date of installation of respective units.
- d. The Bidder shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the Bidder shall comply with all applicable safety standard codes and regulations.
- e. The Bidder shall ensure that the engineers / technicians aligned to install the Air Conditioners at Branch/Office should have company's Authority Letter and Identity Card. The aligned engineers / technicians should give demonstration / training to minimum two authorised staff members of the respective Branch / Office. Bank may ask for additional information from the technicians aligned, if required, during any time of the installation process.
- f. The installation of Air Conditioners should be carried out under the supervision of Branch Head / Incharge or Nominated official of the Branch by the Branch Head / Incharge.
- g. After completing the Supply and Installation work, the bidder shall get Installation / Commissioning Certificate (on company's letter head) duly signed from the Branch Head / Incharge.
- h. Any damage caused to the existing structure, wiring, other devices / equipment during installation process shall have to be made good by the Firm at its own expense, failing which the Bank will be free to do the needful to restore the status-quo-ante at the risk and cost of the vendor and shall recover the cost for such rectification from the Firm's final bill or PBG as deemed fit.
- i. While carrying out installation work, it should be ensured that adequate flexibility is available in the cables / wires, drain pipe, gas pipes etc. to allow the renovation work in the Branch / Office, whenever required. All cables / wires, drain pipe, gas pipes etc. should be properly anchored / fixed. The wiring for the Air Conditioners be so spaced so as to cause no electrical interference in the existing system of the Branch / Office.

- j. The Bidder shall ensure that the work is carried out neatly and Bank's ambience is not disturbed. The Bidder shall also ensure that there should be no damage to Bank's property/or any decorative structure, while carrying out the work. The Bidder will rectify the damages at his own cost.
- k. The debris/ dust or any wastage generated out of the above work shall be cleaned as frequently as required and as instructed by the Branch Head / Incharge.
- l. The Air Conditioners supplied and installed should be inspected by the authorized Official of the Bank and the bidder shall rectify any bad workmanship/defect pointed out at any stage and rectify the same.
- m. The Bidder shall be responsible for the application of labour laws, all other social security enactments applicable to such works and workmen and compensation for injury and accident to person, if any, whether such injured person is employed by it.
- n. The Bank will be within its right to ask for the testing of item(s) supplied/material used from the competent/approved agency. The cost of testing will have to be borne by the bidder.
- o. The bidder shall ensure that the dealership of the Firm is not discontinued by the principal manufacturer during the contract period. The Bank will be free to forfeit the PBG of the bidder, in case dealership of Firm is cancelled by the principal manufacturer during the contract due to any reason.

32. **WARRANTY:**

A) For Air Conditioner:

The bidder shall provide a Comprehensive Warranty of minimum 1 Year from the date of Commissioning. The Compressor shall carry warranty of minimum 5 Years. No repairing of the Compressor is allowed during the warranty period. During the Warranty period, the supplier at his own cost will arrange to rectify the defect developed, which may include replacement of defective part or even Air Conditioner unit within specified limit of 07 days. Further, the supplier shall arrange labour for servicing of ACs during the warranty period. Minimum 2 services are to be done during the span of 01 year. The supplier must possess a technical support in J&K UT so as to provide prompt services during the warranty period.

B) For Automatic Voltage Stabilizer:

The bidder shall provide a comprehensive warranty of minimum 02 years from the date of installation.

33. PAYMENT TERMS: Payment shall be released in the following manner:**(A) PAYMENT ON ACCOUNT OF SITC OF AIR CONDITIONERS:**

- (i) Payment shall be released only after submission of Service Level Agreement.
- (ii) 90% of the total bill shall be released within 15 days after submission of duly verified bill and commissioning certificate by the Branch Head / Incharge.
- (iii) 10% of the total bill shall be deducted as Retention Money and shall be released within 15 days after completion of the warranty period.
- (iv) Bidder should handover the original Bill and Commissioning report at respective Branch / Office and should also submit the soft copy of the same at the following e-mail address: pdg.hoj@jkgb.in failing which the payment shall not be released.

34. PENALTY:

- a. **Penalty on account of non-submission Service Level Agreement by L-1 Bidder:** If L-1 Bidder fails to submit the Service Level Agreement within 10 days from the date of issue of Empanelment Order by the Bank, due to any reason, Bank may cancel the entire contract of the said Bidder. Further, the EMD submitted by the said Bidder shall be forfeited. In such cases, the contract shall be executed with L-2 bidder.
- b. **Penalty on account of non compliance of Supply Order by L-1 Bidder within the stipulated time:** If L-1 contractor fails to supply and install the system at the respective Branch/Office **within stipulated time of 05 days** from the date of issue of Supply Order due to any reason, penalty @ ₹200/- per day shall be imposed subject to a maximum of ₹2,000/-. Also the Retention Money be forfeited in favour of Bank and Bank shall cancel the contract of the said Bidder. Further, the said **Bidder shall be blacklisted. The Bidder is advised to ensure that the systems are readily available as and when the Supply Order is issued by the Bank.**
- c. **Penalty on account of non-rectification of any fault arised during the Warranty period:** If L-1 Bidder fails to rectify any fault occurred in the system during the **warranty period within 48 Hours w.e.f** the date of intimation of such defect to the Bidder (complaints shall be lodged on the e-mail address provided by the Bidder), due to any reason, **penalty @ ₹200/- per day shall be imposed subject to a maximum of ₹2,000/-** In case of default, Bank may employ and pay other agencies to amend and make good such defects and all expenses / damages / losses shall be recovered by Bank or may be deducted from any money due to the contractor including Retention Money besides imposing penalty as mentioned above. If the said incident is repeated two or more-times, Bank may cancel the contract and forfeit the PBG of the L-1 Bidder. Further, the **said Bidder shall be black-listed. The same shall be intimated to India's Bank Association.**

G. MINIMUM ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED:

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

S NO.	Minimum Eligibility Criteria	Documents to be submitted in the Technical Bid Envelope
1	The Bidder must be a Firm / Proprietary / Partnership / Company registered under Companies Act.	a. Registration Certificate / Shop License / Certificate of incorporation issued by Registrar of Companies (whichever applicable). b. PAN of Firm c. GST Registration d. OEM Authorization Certificate
2	The bidder should have a minimum experience of 02 years in the relevant field and should have provided such Air Conditioners/ executed such orders in any Bank, PSU or Govt Organization (preferably 20 units supplied in the past 03 years).	Copy of the work orders and work completion certificates issued by the respective organization specifying following information relating to the works carried out during the period from 01/04/2023 to 31/03/2025: 1. Scope of work. 2. Contract value. 3. No. of Systems Installed. 4. Duly certified Performance Certificate
3	The bidder should be Authorized dealer/ Authorized franchise/ Authorized distributor of the company/OEM of which the bidder intends to provide ACs to the Bank.	Letter of Authorization/ Dealership Certificate from the manufacturer/ Company (OEM) should be enclosed for ACs
4	The Bidder should have a minimum average annual turnover of ₹10.00 Lakhs for the last two Financial Years 2023-24 and 2024-25	Duly Attested Certificate by CA to be enclosed.
5	The Bidder should be a profit making firm during last two Financial Years 2023-24 and 2024-25. Net Profit after tax shall be considered.	Copies of the P&L Account and Balance Sheet (audited, if applicable) or Copies of ITR's
6	The Bidder should have a well maintained registered office in UT of J&K and should have enough staff to provide services in UT of J&K.	Details of the office along with the staff should be provided
7	Bidder should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks.	Undertaking should be provided as per Annexure-3
8	Service Centre for servicing of ACs and Automatic Voltage Stabilizers must be located in Jammu.	The bidder must provide letter from concerned OEMs in this regard.

NOTE: Copies of all the relevant documents should be duly signed and stamped by the Bidder and enclosed in Technical Bid Envelope along with tender document, EMD and receipt of Tender fees.

H. DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID ENVELOPE:

1. All the supporting documents as mentioned above in **Para No G MINIMUM ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED.**
2. Annexure-1.
3. Annexure-2.
4. Annexure-3.
5. Annexure-4.
6. Annexure-6.

I. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:

Commercial Bids only (No other document is required to be submitted with the Commercial Bid).

Commercial Bids for different capacities to be submitted as Annexure 5(a), 5(b) and 5(c) in one single envelope.

We have read and understood the above mentioned minimum eligibility criteria and shall abide by the same.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 1
Technical Bid (Specifications of AC and allied components)

S No	Description	Capacity	Make/Mode
1	<u>Split Type Unit (Inverter AC)</u> Comprising of HIGHWALL MOUNTED TYPE units with Copper Condenser (Cold Mode Only) operating on R32 Refrigerant. Complete with Indoor, Outdoor, Cordless Remote, filter & 3-meter Copper kit (Insulated with Nitrile rubber of Class "O"), 3m electrical wiring and 3m Drain pipe. (3 Star BEE Rating only)	1.5 TR	
2	<u>Split Type Unit (Inverter AC)</u> Comprising of HIGHWALL MOUNTED TYPE units with Copper Condenser (Cold Mode Only) operating on R32 Refrigerant. Complete with Indoor, Outdoor, Cordless Remote, filter & 3-meter Copper kit (Insulated with Nitrile rubber of Class "O"), 3m electrical wiring and 3m Drain pipe. (3 Star BEE Rating only)	2 TR	
3	<u>Split Type Unit (Inverter AC)</u> Comprising of HIGHWALL MOUNTED TYPE units with Copper Condenser (Hot and Cold Mode) operating on R32 Refrigerant. Complete with Indoor, Outdoor, Cordless Remote, filter & 3-meter Copper kit (Insulated with Nitrile rubber of Class "O"), 3m electrical wiring and 3m Drain pipe. (3 Star BEE Rating only)	1.5 TR	
4	Automatic Voltage Stabilizer of Copper winding, Range 100-280V.	5KVA	
5	Outdoor angle stand of suitable size powder coated (If required)	N/A	
6	Extra Copper piping including necessary NITRYL RUBBER insulation of class O beyond first 3 meters	N/A	
7	Extra High Quality PVC Drain pipe beyond first 03 meter of 25mm dia UPVC with insulation	N/A	
8	Copper wire of 4mm	N/A	
9	Copper wire of 6mm	N/A	
10	MCB 32 Amp	N/A	

Note: -

* ***Bidders shall mandatorily submit each datasheet corresponding to submitted Model no.***

* ***Brands for AC: Hitachi, Blue Star, Daikin, Voltas, LG, Carrier***

* ***Brands for Automatic Voltage Stabilizers: V-Guard, Microtek, Croma (Tata)***

Sign of the Bidder
(With Seal)
(Sole Proprietary/ Partnership)

Annexure: 2**DETAILS OF BIDDER AND CALL ESCALATION MATRIX**

S No.	Particulars	Details
1	Name of Bidder	
2	Name of Firm	
2	Address of the Registered Office	
3	Contact No.	
4	E-Mail ID	
5	Name of Contact Person / SPOC	
6	Year of Establishment of Firm	
7	PAN No. of Firm	
8	GST No. of Firm	
9	Bank Details (Payment shall be credited in this account)	
9 a	Account No	
9 b	Account Name	
9 c	IFSC Code	

S No.	Single Point of Contact	Contact Number	e-mail address

Annexure: 3

DECLARATION

(To be given on Firm/ Company Letter Head)

**To
The General Manager
Jammu and Kashmir Grameen Bank
Head Office, Narwal
Jammu**

Dear Sir,

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake that the EMD submitted by me/us shall be retained by the Purchaser and shall be released after I/We have submitted Performance Security as a pre-requisite for signing the Contract Agreement.
3. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the Jammu and Kashmir Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.
5. I/We here by confirm and declare that we, M/S_____ have never been blacklisted/De-registered by any Government department/ Public Sector Undertaking/ Private Sector/or any other agency for which we have executed/ undertaken the works/ services.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 4
Details of Registered Office and Staff

COMPLETE ADDRESS:

S No.	Name Of Staff Member	Designation	Contact No.
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

Annexure: 5 (a)**Commercial Bid regarding Supply, Installation, Testing & Commissioning of Air Conditioners of 1.5 TR (Cold Mode only)**

S.No	Particulars	Make and Model	Capacity	Rate per Unit/Mtr. (Excluding GST)
1.	Split Type AC Unit as per Technical specification at Sr. No 1 of Technical Bid.		1.5 TR	₹.
2.	Automatic Voltage Stabilizer (As per S No 4 of Technical Specifications)		05 KVA	₹.
3.	Outdoor angle stand (As per S No 5 of Technical Specifications)		Per unit	₹.
4.	Copper piping (As per S No 6 of Technical Specifications)		Per meter	₹.
5.	PVC Drain pipe (As per S No 7 of Technical Specifications)		Per meter	₹.
6.	Copper wire of 04 square mm		Per meter	₹.
7.	MCB 32 Amp		Per unit	₹.
Total Expenditure (A)				

As on date, GST on S No. 1 to 7 is _____ % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, transportation, installation, all other taxes etc.) and excluding GST.
- GST shall be paid as per the guidelines of GOI. L-1 Bidder has to mention GST number, %age, amount on the bills.
- **Contract Period:** 18 Months
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected and no correspondence shall be made.
- L-1 shall be declared on the basis of total cost at A.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 5 (b)**Commercial Bid regarding Supply, Installation, Testing & Commissioning of Air Conditioners of 2.0 TR (Cold Mode only)**

S.No	Particulars	Make and Model	Capacity	Rate per Unit/Mtr. (Excluding GST)
1.	Split Type AC Unit as per Technical specification at Sr. No 2 of Technical Bid.		2.0 TR	₹.
2.	Automatic Voltage Stabilizer (As per S No 4 of Technical Specifications)		05 KVA	₹.
3.	Outdoor angle stand (As per S No 5 of Technical Specifications)		Per unit	₹.
4.	Copper piping (As per S No 6 of Technical Specifications)		Per meter	₹.
5.	PVC Drain pipe (As per S No 7 of Technical Specifications)		Per meter	₹.
6.	Copper wire of 06 square mm		Per meter	₹.
7.	MCB 32 Amp		Per unit	₹.
Total Expenditure (A)				

As on date, GST on S No. 1 to 7 is _____ % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, transportation, installation, all other taxes etc.) and excluding GST.
- GST shall be paid as per the guidelines of GOI. L-1 Bidder has to mention GST number, %age, amount on the bills.
- **Contract Period:** 18 Months
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected and no correspondence shall be made.
- L-1 shall be declared on the basis of total cost at A.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 5 (c)**Commercial Bid regarding Supply, Installation, Testing & Commissioning of Air Conditioners of 1.5 TR (Hot & Cold mode)**

S.No	Particulars	Make and Model	Capacity	Rate per Unit/Mtr. (Excluding GST)
1.	Split Type AC Unit as per Technical specification at Sr. No 3 of Technical Bid.		1.5 TR	₹.
2.	Automatic Voltage Stabilizer (As per S No 4 of Technical Specifications)		05 KVA	₹.
3.	Outdoor angle stand (As per S No 5 of Technical Specifications)		Per unit	₹.
4.	Copper piping (As per S No 6 of Technical Specifications)		Per meter	₹.
5.	PVC Drain pipe (As per S No 7 of Technical Specifications)		Per meter	₹.
6.	Copper wire of 04 square mm		Per meter	₹.
7.	MCB 32 Amp		Per unit	₹.
Total Expenditure (A)				

As on date, GST on S No. 1 to 7 is _____ % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, transportation, installation, all other taxes etc.) and excluding GST.
- GST shall be paid as per the guidelines of GOI. L-1 Bidder has to mention GST number, %age, amount on the bills.
- **Contract Period:** 18 Months
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected and no correspondence shall be made.
- L-1 shall be declared on the basis of total cost at A.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 6**CHECK LIST**

S. NO.	List of Documents	Whether self-attested copy enclosed (Yes/No)	Page No. Where the documents Enclosed.	REMARKS
1	Duly Signed and Stamped Tender document			
2	Receipt of Tran/UTR no. of Tender Fee.			
3	TDR of Earnest Money Deposit			
4	Bank details (Account No and Name, Bank name, IFSC code)			
5	Copy of Registration Certificate (MSME, NSIC, DGSD)			
6	Copy of PAN			
7	Copy of GST Registration Certificate			
8	Details of Financial Statements			
8 (a)	Balance Sheet for FY 2023-24			
8 (b)	Balance Sheet for FY 2024-25			
8 (e)	Profit & Loss Statement for FY 2023-24			
8 (f)	Profit & Loss Statement for FY 2024-25			
9	Annual Turnover Certificate duly attested by CA			
10	Income Tax Returns			
10 (a)	Assessment Year 2024-25			
10 (b)	Assessment Year 2025-26 (if available)			
11	Declaration regarding not-being blacklisted / debarred.			
12	Declaration that the documents attached in response to this bid are genuine and bonafide			
13	Experience Certificate issued by Scheduled Commercial Banks / Financial Institutions (if any)			
14	Copy of Work orders and Work Completion Certificates issued by Scheduled Commercial Banks / Financial Institutions (if any Attach copies of PO and Completion Certificate)			
15	Details of Registered Office In UT of J&K along with authorized officials, valid phone numbers and email			
16	Annexure – 1			
17	Annexure – 2			
18	Annexure – 3			
19	Annexure – 4			
20	Annexure – 5 (a) ,5 (b) and 5(c) (To be enclosed in Commercial Bid envelope only)			
21	Annexure – 6			