

TENDER REF NO. JKGB/GAD/FURNITURE-WORK/2023-24/1174  
DATED: 20.06.2023



**DEVELOPMENT OF BRANCHES / OFFICES BY**  
**WAY OF INTERIOR FURNISHING AND**  
**CARPENTRY WORKS THROUGH**  
**EMPANELLED CONTRACTOR OF THE BANK**

## **TENDER REF NO. JKGB/GAD/FURNITURE-WORK/2023-24/1174**

**DATED: 20.06.2023**

### **(A) Disclaimer**

The information contained in this Tender document or any information/documents provided subsequently to bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Bidders for submission of bids. The purpose of this Tender is to provide the bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each bidder may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

### **(B) Brief about J&K Grameen Bank:**

“J&K Grameen Bank”, a Regional Rural Bank created by amalgamation of Jammu Rural Bank and Kamraz Rural Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act,1976 vide notification dated 30th June 2009, issued by Ministry of Finance, Department of Financial Services, carrying on Banking Business, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the “Bank”.

Detailed information about J&K Grameen bank is available at Banks website [www.jkgb.in](http://www.jkgb.in).

### **(C) Objective of Tender**

Sealed Quotations are invited from **empanelled contractors** of the bank for freezing the rates of various items / works related to Interior Furnishing and Carpentry works of the Branches / Offices of the Bank. **The Tender document can be downloaded from official web site of the Bank [www.jkgb.in](http://www.jkgb.in). Other details i.e. specifications and Terms and Conditions will be available along with the Tender document.**

**TENDER REF NO. JKGB/GAD/FURNITURE-WORK/2023-24/1174****DATED: 20.06.2023****(D) Schedule for Tender Process:**

<b>1. TENDER Ref. No.</b>	<b>JKGB/GAD/FURNITURE-WORKS/2023-24/1174 DATED: 20.06.2023</b>
<b>2. Scope of Work</b>	Development of Branches / Offices of the Bank by way of Interior Furnishing and Carpentry works through empaneled contractor of the Bank
<b>3. Mode of Tender Submission</b>	Offline
<b>4. Contact details for correspondence regarding this TENDER</b>	Mr. Nitesh Sharma General Administrative Department, J&K Grameen Bank Head Office, Narwal-180006, Jammu  <a href="mailto:nitesh.sharma@jkgb.in">E-mail: nitesh.sharma@jkgb.in</a> Contact No. 9797127377/ 7051754801
<b>5. Tender Type</b>	Limited
<b>6. Base Currency</b>	INR (₹)
<b>7. Bid Document Availability</b>	Document can be downloaded from the Bank's website : <a href="http://www.jkgb.in">www.jkgb.in</a> w.e.f. 20.06.2023
<b>8. Pre-bid queries</b>	Empaneled contractors may submit their queries at <a href="mailto:nitesh.sharma@jkgb.in">nitesh.sharma@jkgb.in</a> w.e.f. 20.06.2023 to 30.06.2023
<b>9. Pre-bid Conference</b>	01.07.2023 at 11:00 A.M. at JKGB Head Office, Narwal, Jammu
<b>10. Last date and time for Bid submission</b>	11.07.2023 upto 05:00 P.M.
<b>11. Address for submission of Sealed Tender</b>	The General Manager, J&K Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
<b>12. Commercial Bid opening date</b>	12.07.2023 at 12 noon

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### **(E) TERMS AND CONDITIONS:**

The following terms and conditions will be binding on all the empanelled contractors. These terms and conditions will also form a part of the Empanelment Letter, to be issued to the Successful contractor and shall be applicable during the complete term of the agreement with the Successful contractor:

- 1. Contractors empanelled for Jammu division have to compulsory apply for Branches / Offices falling under Jammu division of the Bank. Contractors empanelled for all divisions (Jammu division, Kashmir division and Ladakh division) have to compulsory apply for all the Branches / offices of the Bank. List of Branches / Offices is provided as Annexure – 1. Any new Branch / Office opened by the Bank shall also be included in the scope of the work.**
- 2. All other Terms & Conditions as per the Tenders having Ref No. JKGB/GAD/TEND/2021-3512 dated 03.02.2021 and Ref No. JKGB/GAD/TEND/2021-1469 dated 16.08.2021 shall be applicable.**
- 3. Contractors are advised to quote rates after examining the whole tender document. Rates to be quoted should be inclusive of GST and shall remain valid upto 22.03.2024.**
- 4. Descriptions of Items are given as per Annexure – 2.**
- 5. L-1 shall be declared Division wise and Category wise depending upon the rates quoted for respective Divisions in the Commercial Bid as per Annexure -3.**
- 6. Contractors have to submit duly signed and stamped Tender document. Offer without the same shall be treated as incomplete and shall be rejected.**
- 7. The conditional Tenders shall be rejected out rightly and no correspondence of any nature shall be entertained.**
- 8. Bank may disqualify the contractor, if at any time, it is found that any information as mentioned in the Tender document is false or materially inaccurate/incomplete.**
- 9. List of approved makes of different materials required for development of branches / offices is provided in Annexure-4. The contractor has to use the material as per the said list. No other brand / Sister Concerned Brand shall be used by the L-1 contractor.**
- 10. Completion of work:** Bank shall issue work order to the L-1 contractor. The allotted work must be completed within 20 calendar days w.e.f the date of issuing the work order and the program for carrying out the job shall be drawn out in consultation with General Administrative Department, Head Office Jammu. Adequate labour force shall be provided by the L-1 contractor to complete the work within the specified period. Proper security aspects should be taken care of by L-1 contractor in view of the importance of the building.

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- 11. Third party damage:** The contractor shall be responsible for any injury to third party or any damage to building, road, streets, footpaths and in case any damage/loss is occurred, the contractor shall rectify the same at its own cost.
- 12. Insurance cover:** Insurance of all the workers (if required) shall be the sole responsibility of the L-1 contractor. Bank shall not be liable for the same.
- 13. Delay & Extension of time:** All the work should be completed within the specified time period. If the work is delayed due to the reasons beyond the control of the contractor, he should explain the reasons for such delays immediately in writing and if in the opinion of Bank's authorities, the delay is justified, the contractor shall be granted extension in time limit.
- 14. Certificate of Completion:** As soon as the work is completed, the contractor shall submit Completion Certificate (duly verified by concerned Branch Head) to the General Administrative Department, Head Office Jammu / GA Cell, GMO-K, who shall inspect the site / work for verification.
- 15. Records & measurements:** After submission of the completion certificate, measurements shall be taken jointly by Bank's Officials and L-1 contractor who, without extra charges, is responsible to provide assistance with appliance, labour and other things necessary for the work and a **verification certificate will be signed and dated by both the parties on completion of measurements.**
- 16. Payment Terms:** The contractor shall be paid by the Bank within 10 days from the signing of Verification Certificate. Bank at its discretion may withhold verification certificate if the allotted work is not carried out to the satisfaction of the Bank or the contractor fails to show the desired progress or fails to follow the instructions given or in case of breach of this contract. **10% of the total bill shall be kept as Retention Money and shall be released after a period of 01 year from the date of completion of Defect liability period.**
- 17. Defect liability period:** The defects or other faults which may appear during the defect liability period which is 12 months after the completion of the work, arising in the opinion of the bank due to inferior quality of material or bad workmanship not in accordance with the contract, contractor shall make good at his own cost within a reasonable time. In case of default, Bank may employ and pay other agencies to amend and make good such defects and all expenses / damages / losses shall be recovered by Bank or may be deducted from any money due to the contractor including Retention Money.
- 18. Stacking of material:** The contractor shall not stack any of his material recklessly so as to endanger the safety of the building and cause any nuisance to the occupants and the public.

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- 19. Extra charges:** It must be clearly understood that all the conditions of contracts are intended to be strictly enforced and that no extra charges in respect of extra work will be allowed unless they are clearly outside the spirit and meaning of the condition and unless such work shall have been ordered in writing.
- 20. Interpretation of documents / drawing:** Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design drawings and instructions herein before mentioned and as to the quality of workmanship or materials used for the work or as to any other question, claim, right, matter or thing whatsoever, in any way arising out of or relating to the contract, designs, drawings specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the competent authority of the Bank whose decision shall be final and binding on the contractor.
- 21. Site cleaning:** All the rates quoted are inclusive of removal of rubbish / debris collected during the progress of work, rejected material and clearance of site (which mainly include cleaning of electric switches, boards, window panes etc) after the work is completed. If the contractor is failing to remove the same, the expenses incurred by the bank on removing the same shall be recovered from the contractor and he will not dispute for the expenses so incurred.
- 22. Price Fluctuation:** The rates quoted by the contractor shall remain fixed throughout the period of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in the cost of material or labour.
- 23. Testing of materials:** If at any point of time during the work, if Bank desire to carry out the tests of certain materials, the contractor shall arrange for the same and submit the test report without charging any extra cost to the Bank.
- 24. Rates of non-tendered items:** The successful tenderer is bound to carry out any item of work necessary for the completion of the job even though such items are not included in schedule of quantities.
- 25. Abandonment of work:** If in any case the work is required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period.
- 26.** The Bank reserves the right to accept / reject any or all tenders in part or in whole without assigning any reason thereof.
- 27. Incomplete quotation:** Incomplete quotations shall be summarily rejected

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28. If at any point of time, it is observed that the contractor is not executing the work with due diligence, care and lagging much behind the schedule time or fails to gear up the work despite instructions from General Administrative Department, Head Office Jammu, Bank reserves the right to terminate the contract with 7 days notice. In such case, the contractor shall be liable to pay the Bank any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him after deducting any claims, damages.
29. **First Aid:** The contractor shall be responsible for all first aid and he shall keep the site fully equipped to meet such emergency.
30. **COMPLETENESS OF TENDER :** All sundry fittings, assemblies, accessories, hardware items, as required, and all other sundry items which are useful and necessary for proper assembly and efficient working of the various components of the work shall be deemed to have been included in the tender, whether such items are specifically mentioned in the tender documents or not.
31. **PROVISIONS AGAINST ACCIDENTS AND SAFETY MEASURES**
- a) All safety rules and codes as applicable to work should be followed during execution of allotted work.
- b) All safety appliances and protective devices including hand gloves, aprons, helmets, shields, goggles, safety belts etc. shall be provided by Contractor for his personnel.
- c) The Contractor shall arrange to provide prominent display caution notices if access to any equipment / area is considered unsafe and hazardous.
32. **TOOLS FOR HANDLING AND ERECTION :-** All tools and tackles required for handling of equipment and materials at site of work as well as for their assembly and erection and also necessary test instruments shall be the responsibility of the contractor.
33. **CARE OF BUILDINGS :-** Care shall be taken by the contractor to avoid damage to the building during execution of his part of the work. He shall be responsible for repairing all damages and restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste materials arising out of his work from the site, from time to time.
34. **WORK IN OCCUPIED BUILDINGS: -** When work is executed in occupied buildings, there should be minimum inconvenience to the occupants. The contractor shall not tamper with any of the existing installations including their switching operations or connections without specific approval from General Administrative Department Head Office Jammu/GA Cell GMO-K.

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- 35. Dispute Resolution / Arbitration:** In the case of any dispute arising upon or in relation to or in connection with this agreement between parties, the disputes shall at the first instance be resolved through negotiations. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either party has served written notice on the other, then any party can submit the dispute for arbitration under arbitration and conciliation Act, 1996. The sole Arbitrator shall be the Internal Dispute Resolution Committee of the Bank. The Place of Arbitrations shall be Jammu, India and the language of the arbitration proceedings and that of the documents and communication between the parties shall be English. The Decision of the Arbitrator shall be final and binding upon the parties. The parties shall continue to be performing their respective obligation under this Agreement, despite the continuance of the arbitration proceedings, except for the disputed part under arbitration.
- 36. Contractors are not permitted to alter or modify their bids after submission of the tender.**
- 37.** The Contractor should **sign & affix his/her firms stamp on each page of the Tender** as the acceptance of the offer made by the Contract will be deemed as a contract and a formal agreement will also be drawn regarding the contract.
- 38. The successful contractor has to submit duly signed and stamped notarized Service Level Agreement to the Bank within 07 days w.e.f. the date of issue of Empanelment Letter, on the agreed Terms & Conditions. Format of Service Level Agreement shall be provided along with the Empanelment Letter.**
- 39.** Bank shall have the right to call upon the information regarding status of work at any point of time.
- 40. Sensitive Information:** Any information considered sensitive must be protected by the bidder / vendor from unauthorized disclosure, modification or release or access. The Successful Bidder has to sign a Non-Disclosure Agreement with the Bank.
- 41. The Contractors are advised to submit the Tender document (duly signed and stamped) and Commercial Bid/s in a single envelope clearly stating “ Development of Branches / Offices of the Bank by way of Interior Furnishing and Carpentry Works” & should also indicate their telephone numbers and valid email address.**
- 42. Repair / Renovation of existing premises:** It is also the responsibility of L-1 contractor to provide services regarding repair / renovation of the Branches / Offices of the Bank as and when asked by the Bank irrespective of the location / value of the repair / renovation work.

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**F. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:**

- Price Bid as per “Annexure – 2”
- Duly Signed and Stamped Tender Document

**Note: All documents should be stamped and signed by the empanelled contractor.  
If any information is found false, the tender will be rejected out rightly.**

**G. APPENDIX TO FORM OF TENDER**

S No.	Particulars	Description
1	<b>Earnest Money / Security Deposit/ Retention Money</b>	No EMD for the Work. However, an amount equal to 10 % of final bill payments shall be kept as retention money which shall be released after the successful completion of defect liability period.
2	<b>Period of commencement:</b>	w.e.f date of issue of work order
3	<b>Time of Completion</b>	20 calendar days
4	<b>Liquidated damages for delay:</b>	Rs.500/- per calendar day subject to a maximum 10% of contract value
5	<b>Limit of liquidated damages</b>	Up to a maximum of 10% (Ten percent) of Contract Value.
6	<b>Defects Liability /Maintenance period</b>	12 months from the date of issue of completion certificate as submitted by the L-1 contractor and duly verified by the concerned Branch Head
7	<b>Quantities</b>	Quantities as per BOQ liable to change as per work done at site.
8	<b>Running Payments</b>	No running payments shall be released.
9	<b>Final Payment</b>	Final payment shall be done within 10 days after signing of verification certificate by both the contractor and GAD officials, subject to deduction of 10% retention money which will be released after successful completion of defect liability period.

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**ANNEXURE 1**

**List of Branches**

<b>S No.</b>	<b>Branches/Offices under Jammu Division</b>
1	Head Office Jammu
2	RCC Shakti Nagar
3	AKHNOOR
4	CHOWKI CHOWRA
5	JOURIAN
6	KHOUR
7	MAIRA
8	NARDI
9	PALLANWALA
10	PARGAWAL
11	ARNIA
12	BISHNAH
13	DEOLI
14	KANHAL
15	KHERI
16	REHAL DHAMALIAN
17	SARORE
18	BATERA
19	BHALWAL
20	MISHRIWALA
21	KALUCHAK
22	GAJANSU
23	GHO MANHASAN
24	BAHU FORT
25	BANTALAB
26	CHATHA
27	CHHANNI HIMMAT
28	DIGIANA
29	JEEVAN NAGAR
30	LAXMI NAGAR SARWAL
31	MALIK MARKET
32	MUTHI
33	NAGROTA
34	NARWAL
35	PALOURA
36	SHAKTI NAGAR
37	BOHRI PATTA
38	JANDRAH
39	KALYANPUR
40	KOTLI JHAJJAR

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41	SANGRAMPUR
42	SURINSAR
43	PHALAIAN
44	BADYAL BRAHAMANA
45	BASPUR
46	CHAKROI
47	DABLEHAR
48	KIRPIND
49	KOTLI MIAN FATEH
50	SIMBAL CAMP
51	BRIJ NAGAR
52	RS PURA
53	SIMBLE MORH
54	SAI
55	SATRAYAN CAMP
56	DOOL
57	KISHTWAR
58	RO Jammu
59	BARWAL KATHUA
60	BHOOND
61	CHADWAL, KATHUA
62	CHAN GRAN
63	COLLEGE ROAD KATHUA
64	DAYALACHAK, KATHUA
65	DUGGAN
66	GHAGWAL
67	GUJROO NAGROTA
68	GURAH SALATHIA
69	HARIPUR MORE
70	HATLI
71	JAKH, SAMBA
72	JAKHBAR, KATHUA
73	KARTHOLI
74	KATHUA
75	MAHANPUR, KATHUA
76	MANDI SANGWALI
77	MANDLI, KATHUA
78	MARTA NAGROTA
79	NADH
80	NAGRI PAROLE
81	NANDPUR
82	PALLI MORH
83	PANGDOUR
84	PARNALLA

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85	PHAINER
86	PURMANDAL
87	RAJBAGH
88	RAMGARH
89	RAYA, SAMBA
90	SAMBA
91	SHERPUR BALA
92	SMAILPUR
93	SUMB,SAMBA
94	SWANKHA MORE
95	RO SAMBA/KATHUA
96	BAGNOTI
97	BAJABAIN, RAJOURI
98	BAWANI
99	BUFLIAZ
100	CHANDAK
101	CHANNI PRAT
102	CHINGUS
103	DARHAL MALKAN
104	DEVAK, RAJOURI
105	DHANGRI, RAJOURI
106	DHARAMSAL
107	DHARGLOON, POONCH
108	DOONGI BRAHMANA
109	JHULAS, POONCH
110	KHEORA
111	LAM, RAJOURI
112	MANDI,POONCH
113	MANJAKOTE, RAJOURI
114	MANKOTE, POONCH
115	MENDHAR, POONCH
116	NOWSHERA, RAJOURI
117	PALAM
118	POONCH
119	RAJOURI
120	SHAHDARA
121	SIALSUI
122	SIOT
123	SOLKI
124	SUNDEBANI
125	SURANKOTE
126	TATAPANI
127	TRIATH
128	RO RAJOURI/POONCH

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<b>S No.</b>	<b>Branches/Offices under Kashmir division</b>
1	RO SOPORE
2	AGRIKALAN
3	ARAGAM
4	ARINDARDPORA
5	ASHTINGO
6	BANDIPORA BRANCH
7	CHANDILORA
8	DAWAR GUREZ
9	DOBIWAN
10	E/C SHALTANG
11	GOSBUG
12	HAJIN
13	HANJIWARA
14	HYDERBEIGH
15	KHANPETH
16	KHORESHERABAD
17	KUNZER
18	MIRGUND
19	NADHIHAL
20	NEHALPORA
21	NOWGAM SONAWARI
22	OGMUNA
23	PALHALAN, PATTAN
24	PANZINARA
25	PATTAN
26	QUILMUQAM
27	SAFAPORA
28	SHEERPORA
29	SUMBAL
30	TANGMARG
31	TILGAM
32	WAILU KRALPORA
33	WATPORA
34	RO BANDIPORA
35	AZADGUNJ
36	BIJHAMA
37	BOMAI
38	BONIYAR
39	BOTINGOO
40	DUROO
41	GINGAL
42	HYGAM SOPORE

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43	JADEED
44	KACHUMUQAM
45	KAKARHAMAM
46	KAMALKOTE URI
47	KANISPORA BRANCH
48	KHANPUORA BARAMULLA
49	KRANKSHIVAN
50	MB SOPORE
51	MODEL TOWN (NOORBAG)
52	NEW COLONY SOPORE
53	OTHOORA
54	PATLHA
55	PEERNIYA
56	PRINGAL
57	REBAN
58	SANGRAMA BRANCH
59	SEER-JAGIR
60	SHEERI
61	SINGHPORA KALAN
62	TREGPORA
63	TUJAR-SHARIEF
64	UMER MARKET
65	URI , BARAMULLA
66	WAGOORA
67	WAGUB SOPORE
68	WARPORA
69	WATERGAM
70	RO BARAMULLA
71	BAGH BELLA
72	CHOWKIBAL
73	CHUGAL
74	DRUGMULLA BRANCH
75	GULGAM
76	HANDWARA BRANCH
77	KALAMABAD
78	KANDI KARNAH
79	KANTHIPORA
80	KHUMRIYAL
81	KRALGUND
82	KRALPORA
83	KUPWARA BRANCH
84	LADERWAN
85	LALAPORA
86	NATNUSSA

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87	NOWGAM
88	PHUROPETH
89	POSHWAN
90	TADD
91	TARATHPORA
92	WILGAM
93	YUNISOO
94	RO KUPWARA

<b>S No.</b>	<b>Branches/Offices under UT of Ladakh</b>
1	KARGIL
2	LEH

**NOTE:** Contractors empanelled for Jammu division have to compulsory apply for Branches / Offices falling under Jammu division of the Bank. Contractors empanelled for all divisions (Jammu division, Kashmir division and Ladakh division) have to compulsory apply for all the Branches / offices of the Bank.

**ANNEXURE – 2: DESCRIPTION OF THE ITEMS**

<b>S NO.</b>	<b>DESCRIPTION OF ITEMS</b>	<b>UNIT</b>
<p><b>01</b></p>	<p><b><u>Front Line Counters/Cash Counter</u></b></p> <p>Providing and fixing in position counters as per layout plan in single/double level 2'-6" &amp; 4'-0" high &amp; 2'6" deep. Counter shall be made of 19 mm thick (ISI marked) phenol bonded commercial board with 1mm thick laminate (century/sunmica/green/stylam) on visible surface in combination of shades as approved by bank/architect. Front apron will be in single/double level, finished with laminate with appropriate grooves with provision of cable management for computer cables at appropriate place, with liping ¾" X 1/4" on inner side and all edges including bottom touching floor and half round moulding ¾" X ¾" on front side (public side). The counter shall have key board tray having size approx. 22"X15" or as directed made of 19mm thick commercial board with 1-1/2" X ¾" wooden moulding on front and back sides with champhered edges and 3/4" X 1/4" liping on remaining two sides and 1mm thick laminate on horizontal surface with drawer channel (Godrej / Hettich) of 15' length. A full depth CPU shelf 14" wide shall be provided at left hand side of counter underneath the working top, at 4" above the floor level and 3" away (horizontally) from vertical end (officer's side) which will be made of 19mm thick commercial board laminated with 1mm thick laminate on top &amp; ¾" X ¼" wood liping on two visible sides. A full length foot rest made of hard wood 3"x1-1/2" section shall be provided at 4" above floor level. Drawer unit of drawers (outer size) and of 6" clear depth shall be provided on right hand side of the counter, of which three sides will be made of 12mm commercial plywood and front side of 19mm commercial board with 1mm thick laminate. The bottom of drawer shall be made of 6mm thick commercial plywood. The drawer will be provided with handle/knob of good quality to be got approved before fixing with drawer channel of 18" length. The drawers will be divided into six compartments with 12mm thick both side pre-laminated board partitions for keeping different currencies closing lock. One cupboard with shutter, handle/knob/auto closing lock and magnetic catcher can be considered in place of two drawers, if required beneath the top drawer, non laminated surfaces i.e. inside leg space of counter/nuwood lipping/moulding/footrest etc. shall enamel painted.</p>	<p><b>RFT</b></p>
<p><b>02</b></p>	<p><b><u>12mm Glass in front and side of Counters</u></b></p> <p>Providing and fixing 12mm thick plain glass with acid wash/etching of semi circular or any other pattern/textured fixed to steel holders/38mm thick board having mica on both sides at appropriate distance sufficient in number so as to hold glass complete in all respects. All the visible edges of glass shall be grinded &amp; polished beveled. The rates shall be inclusive of cost of all fitting, beadings, making suitable openings for transaction and voice communication etc. complete.</p>	<p><b>Sqft.</b></p>

<p><b>03</b></p>	<p><b><u>Wooden Partitions/Panelling/Cash Cabin</u></b></p> <p>Providing and fixing full height/low height wooden partitions with following specifications:</p> <ul style="list-style-type: none"> <li>a) Supporting System comprising of Dry wall Frame Work Boral / Prima / Rondo / Gyp. Of 50 mm x 50 mm (18 Gauge) square section @max 600mm c/c both horizontally and vertically. The frame shall be fixed rigidly at floor level wherever possible. The rate should also include necessary strengthening with additional members at doors and ceilings.</li> <li>b) The partition shall have 12 mm Plywood fixed on both sides with screws for the entire height of the partition and finished with approved 1.00 mm Th. Laminate of desired shade, design and gloss on both sides. Wooden molding, lipping etc. as directed by Bank shall be provided wherever required.</li> <li>c) The full height partitions shall be with or without 8mm clear float glass with etching fixed as per drawing with 75mm x 12 mm Teak wood jamb/chowkhat around glass opening and 12mm x12mm teak wood beading for fixing of glass on both sides as per the direction of Branch Head.</li> </ul> <p>The work to include providing and fixing of partly glazed wooden door shutters using 35mm readymade ISI flush door shutter with 1.0mm thick wood lipping all around the edges. The door shall have vision panels with 8mm thick clear float glass with etching fixed with double 14mm x 25mm thick teak wood moulding as per design. The exposed surface of wood shall be deco painted in desirable shade. The door shall be complete in all respect with hardware handles, godrej 6-lever lock/night latch lock, door stoppers, 8" tower bolts, hinges etc brass</p>	<p>sq.ft.</p>
<p><b>04</b></p>	<p><b><u>Manager Table with Side Storage</u></b></p> <p>Supplying wooden table of size 5'0"x2'6"x2'6" and side table 3 x 1 ½ x 2 ½ made up of 19mm thick (ISI market phenol bonded) boiling water proof commercial board with 1mm thick laminate green, sunmica, Century on vertical as well as horizontal surfaces with provision of 3" dia round cable management for computer cables at appropriate place with wood lipping ¾" x ¼" on inner side (officer side) and all edged including bottom touching floor and half round wood moulding ¾" x ¾" on remaining three sides. The top will be having 2 ½"x 1 ½" wood moulding on all four sides. The table top will be protruding out 3" from sides &amp; 9" from visitor's side. The</p>	<p>No.</p>

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	<p>outer 3" edges will be made of double board. Table has one side rack of 36"x 15" x 30" having two drawer &amp; cabinet with shutter having good quality locks, magnetic catcher, hinges, handle/knob etc on the right or left side of the table. All the three sides of the drawer will be made of 12mm commercial ply wood and front side of 19mm commercial board with 1mm thick laminated. The bottom of the drawer shall be made of 6mm thick commercial plywood. The drawer will be provided with handle/knob of good quality to be got approved before fixing. The front apron will be of two levels with 6" frame from sides &amp; 9" from top ¾" up them the base finished with laminate and sides to be finished with ¾" x ¼" wood lipping laminate at the base (front side) will be pasted in grooves. The table shall have wooden grey coloured key board tray having size approx. 22"x15" or as directed, made of 19mm thick (ISI marked) phenol bonded commercial board with 1 ½" x ¾" wood moulding on front and back side and ¾" x ¼" lipping on remaining two sides and 1mm thick laminate on horizontal surface fixed on drawer channel of 15 length. A full deep CPU shelf 15" wide shall be provided at left or right hand side underneath the working top, at 5 ½" above floor level and 3" away (horizontally) from vertical end (officer's side) with 19mm thick commercial board laminated with 1mm thick laminate on top and ¾" x ¼" nuwood lipping on visible edges. A full length foot rest made of hard wood 3" x ½" section shall be provided at 4" above floor level. Non laminated surface ie. Inside leg space of table/inside of drawer/cupboard/outside of drawer/footrest/moulding shall be enamel painted.</p>	
<b>05</b>	<p><b><u>Manager Table without side Storage.</u></b></p> <p>Same specifications as that of item no. 04 with drawer and cupboard unit on one side with following dimensions</p> <ul style="list-style-type: none"><li>a. 5' x 2' -6" x 2' -6</li><li>b. 4' x 2' -6" x 2' -6</li></ul>	No.
<b>06</b>	<p><b><u>Sofa/Seatee</u></b></p> <p>Supplying two/three seater sofa/seatee with made up of solid local wood frame with MS Heavy duty springs and jute filling only covered with resin cloth 040 density polyurethane foam 4" thick for seat and 3" thick for back duly finished with tapestry cloth of approved shade, colour and design costing. The rate should be inclusive of all other material required for making standard design of Sofa/Seater.</p>	Seat

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<b>07</b>	<b><u>Notice Board</u></b> Providing and fixing notice board of size 2'x3' having 12mm ply back fitted with 12mm soft board covered with cloth (velvet) of approved shade and having wooden beading 1'-2"x ¾" in all sides duly painted.	No.
<b>08</b>	<b><u>Door Closers</u></b> Providing and fixing hydraulic door closer ISI marked to doors complete in all respects.	No.
<b>09</b>	<b><u>Aluminium Partitions</u></b> Providing and fixing new aluminium partition including door with frame made of extruded section having thickness 16 SWG of size 3" x 1 ½". All the members of aluminium sections should be anodized and are to be fabricated as per approved pattern for doors/partitions fixed in position (with floor/wall/roof) with rawl plugs, wooden pegs, screws, aluminium angles/cleats, butt hinges etc. There will be three horizontal members for 4'6" high partitions ( at 0', 2'6", and 4'6" from floor level), three horizontal members for 7'0" high partitions ( at 0', 2'6" and 7') four horizontal members for 8'6" high partitions ( at 0', 2'6", 7' and 8'6"), four horizontal members for partitions above 8'6" upto 12' ceiling level ( at 0', 2'6", 7' and ceiling level) as per site conditions. The spacing of the vertical members shall not be more than 4'. Both sides pre-laminated aluminium mesh (as per directions of the Bank / Architect) 12mm thick shall be fixed in partitions with square//tampered glazing clips upto 2'6" height and beyond 8'6" height as per site conditions and 5mm thick clear plain float glass, duly etched in desired pattern, shall be fixed in partitions with glazing clips, beading and rubber gaskets, between 2'6" to 8'6" height. The doors will be made aluminium section 85 x 38mm x 165 WG bottom section 115 x 44mm x 165 WG.	Sqft.
<b>10</b>	<b><u>Roller Blinds</u></b> Providing and fixing of 100mm wide roller blinds of Vista, Levolar, Mac make. a. Normal b. Black Out	Sq.ft.
<b>11</b>	<b><u>Center Table</u></b> 4' x 2' x 1'-6" made up of 19mm thick ISI board fitted with 1mm thick mica on all four side and top of the table. Top also fitted with 12 mm glass duly grinded/ bevelling over 2" long steel spacer.	No.

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<b>12</b>	<b><u>Wooden Table (04 legs) without 12 mm glass</u></b> 4' x 2' x 2'-6'' made up of 19mm thick ISI board fitted with 1mm thick mica on top of the table. One drawer must be provided on left or right side of the table. All the three sides of the drawer will be made of 12mm commercial ply wood and front side of 19mm commercial board with 1mm thick laminated. The bottom of the drawer shall be made of 6mm thick commercial plywood. The drawer will be provided with handle/knob of good quality.	No.
<b>13</b>	<b><u>Voucher Stand:</u></b> made up of 19mm thick ISI board of size 36'' x15'' x12'' fitted with 1mm thick mica on all side and having six Nos compartment for vouchers. All the expose portion duly panted of approved shade.	No
<b>14</b>	<b><u>Low height back storage cabinet (2'6''height)</u></b> Providing and fixing storage cabinets of size 2'6'' high x 16'' deep along the walls/partitions, as per interior drawings, using 19mm board for carcass, shutters. Vertical and horizontal partitions, 6mm ply for the back and 1mm thick laminate approved shade on vertical and horizontal visible surfaces. The shutters shall be overlapped on the carcass and shall be provided with hinges. The width of the shutter shall be between 15'' to 18'' as per the site conditions. All the exposed edges of the board shall be provided with wooden lipping 19mm x 5mm, duly PU polished/deco painted in desired shade. The inner surface shall be painted in white. The cabinet shall be complete with handles, knobs, locks and magnet catchers etc. to the satisfaction of the Architect/Engineer.	RFT
<b>15</b>	<b><u>COMPLAINT / CHEQUE DROP BOX</u></b> Supplying and fixing complaint / cheque drop box (overall size 1'-6'' x 1'-6'' x 6'') made of 19mm thick phenol formaldehyde bonded plyboard. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. All the exposed timber surfaces including all free edges are to be finished with 1 mm thick laminate sheet of combination shade. Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shade and quality over a coat of approved primer. Rate to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved designed quality.	No.

**TENDER REF NO. JKGB/GAD/FURNITURE-WORK/2023-24/1174****DATED: 20.06.2023****ANNEXURE - 3****COMMERCIAL BID**

Name of bidder :  
Address :  
Telephone/Mobile No. :

S No	Particulars	UNIT	Rate Per Unit		
			A. Jammu Division	B. Kashmir Division	C. UT of Ladakh
1	Front Line Counters/ Cash Counter	RFT			
2	12mm Glass in front and side of Counters	Sqft			
3	Wooden Partitions/Panelling	Sqft			
4	Manager Table	No			
5	Manager Table without side storage				
	a. 5' x 2' -6" x 2' -6	No			
	b. 4' x 2' -6" x 2' -6	No			
6	Sofa/Seatee with back and without side support	Seat			
7	Notice Board	No			
8	Door Closer	No			
9	Aluminium Partitions	Sqft			
10	Roller Blind				
	a. Normal	Sqft			
	b. Black Out	Sqft			
11	Centre Table	No			
12	Centre Table (04 legs) without 12 mm glass	No			
13	Voucher stand	No			
14	Low height back storage cabinet (2'6"height)	RFT			
15	Complaint / Cheque Drop Box	No			
<b>TOTAL COST</b>					

**NOTE :**

1. Rates should be inclusive of all charges (including service charges, GST , all other taxes etc.)
2. Detailed Description of items as mentioned at S No. 1 to 15 are mentioned in Annexure -2.
3. The contractor has to submit rates for all the items as mentioned at S No. 1-15, otherwise the tender shall be rejected. L-1 shall be declared Division wise and Category wise depending upon the rates quoted by the contractors for respective Division i.e For Jammu Division, L-1 shall be declared on the total cost of all items (S No. 1-15) as mentioned at S No. A above.
4. Contractors empanelled for Jammu division have to compulsory apply for Branches / Offices falling under Jammu division of the Bank. Contractors empanelled for all divisions (Jammu division, Kashmir division and Ladakh division) have to compulsory apply for all the Branches / offices of the Bank.

**Sign and Stamp**

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**DATED: 20.06.2023**

**ANNEXURE - 4**

**LIST OF APPROVED MAKES**

<b>S. No.</b>	<b>Description</b>	<b>Approved Brands to be used</b>
1	Ply	Greenply (Ecotec), Century (Sainik), Archidply, Sonear
2	Laminates	Merino, Greenlam, Century, Archid, Sun-Mica
3	Gypsum Board	Lafarge, Saint Gobain (Gyproc)
4	Wood primer	Asian paints, Nerolac, Dulux, Berger
5	Patch Fittings	Ozone (8400), Dorma (BTS 65), Enox
6	Dead Locks / Hardware	Godrej, Hettich, Ozone, Link
7	FLOAT GLASS/Toughened Glass	Asahi, Saint Gobain, Gold Plus
8	Roller Blinds	Vista, MAC
9	Aluminium Sections	Jindal, Hindlaco
10	Aluminium Composite panels	ALSTONE, EUROBOND, 4-MANN
11	Telescopic Channel	Godrej, Hettich, Ozone

**TENDER REF NO. JKGB/GAD/FURNITURE-WORK/2023-24/1174**  
**DATED: 20.06.2023**

**ANNEXURE - 5**

**DECLARATION**

**(To be given on Firm/ Company Letter Head)**

**To**

**The General Manager**

**J&K Grameen Bank**

**Head Office, Narwal**

**Jammu**

**Dear Sir,**

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the J&K Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.

(Signature of the Empanelled Contractor)

Name:

Date:

Designation:

Seal of the Firm/ Company