

To

The HOD GAD

General Administrative Department

J&K Grameen Bank

Head Office : Narwal

Subject :- Offer for premises in response to GAD notification no. \_\_\_\_\_ dated \_\_\_\_\_ regarding "Offer for premises" published in Newspaper.

Sir, I wish to Offer my property along with Genset on rent with below mentioned details in response to your above mentioned notification.

1. Details of Owner

Name and address for communication with the Owner	
Telephone No.	
Mobile No.	
E.Mail ID	

II. Details of Premises offered :

a) Address of the premises offered.	
b) Period of lease offered	<b>15/20 Years</b>
c) (i) Carpet area in sq.ft. (excluding Balcony, staircase, Veranda, toilets, Common area etc. Rent rate will be considered on the basis of Carpet area only). (ii) Whether premises offered is in the shape of a Hall or Shops ? (iii) No. of Halls or shops	

d) Rent Rate per sq.ft. Carpet area (excluding balcony, common area, pillars, wall, toilets etc.)	.....per sq.ft (carpet area)
e) On which floor, the premises offered is situated ?	
f) Usage of Property (As approved by Competent Authority) (Commercial/Residential/others)	
g) Year of Construction of the Building:	
h) Width of the road where the property is located	
i) No. of Toilets provided inside the premises.	
j) Special Hazards like water logging etc. in the area.	
k) Whether the premises ready for occupation	Yes/No .....
l) Whether the building has underground/overhead water storage tank?	Yes/No .....
m) Does the site or portion fall within Railway/National Highway expansion ?	Yes/No .....
n) Enclose Lay-out plan of the building	Yes/No .....
o) Type of flooring provided in premises	

**III) Other Details:**

a) i) Whether the Premises is in good condition.	Yes/No .....
ii) Whether premises requires major repairs.	Yes/No .....
b) Whether Municipal laws are complied with.	Yes/No .....
c) Availability of covered/open parking place	Yes/No .....
d) Whether Lift facility is available. If so, give details.	Yes/No .....

**IV) Amenities:**

a) Whether water supply available round the clock	Yes/No .....
b) Whether 3-Phase Power supply available; if not, whether the owner is ready to provide 3-phase electric supply	Yes/No .....
c) Sanctioned Load of electricity.	KVA/MVA .....
d) Details of boundary and adjacent buildings:	
1) North by:	
2) East by:	
3) South by:	
4) West by:	
d) Availability of space on roof of the building for installation of V-SAT/RF Tower:	Yes/No.....
e) Is Proper sanitary/sewerage system available?	Yes/No .....

**V) Details of the Genset to be Hired :**

a) Capacity (Min 10 KVA):	
b) Make & Model of the Genset offered:	
c) Year of Manufacture (Should not be more than 05 years old):	..... Years old
d) Fixed Monthly Rent (Hire Charges) in Rs.	Rs...../-

**VI) Terms and Conditions regarding hiring of Genset:**

1. Landlord/Lessor shall provide uninterrupted power supply through Generator to "The Bank" during power curtailments.
2. Cost of diesel shall be paid by "The Bank" apart from the monthly rent mentioned above.
3. Landlord/ Lessor shall be liable for the maintenance, service and any other expenses of said Generator during the period of lease to keep the generator in good and running condition.
4. In case of breakdown or non-functionality of Generator due to any reason, "The Lessor/ Landlord" shall arrange for the alternate to ensure uninterrupted supply to the Branch.
5. "The Lessor/Landlord" shall be responsible for arranging the diesel for running the generator under the supervision of Branch official.
6. That "The Lessor/ landlord" shall not to be entitled to ask for enhancement of rent herein reserved during the period of lease.
7. There shall be no restrictions on number of hours the Generator is used and services shall be provided between as and when needed by the Branch.

I/We confirm that I/we have read the terms and conditions and that the above information is true. I/We hold clear title to the property and the lease is offered in compliance of local rules and regulations.

PLACE:

SIGNATURE

DATE :

Name /Seal of bidder