

TENDER REF NO. JKGB/GAD/ELECTRIFICATION/2023-24/2360
DATED: 17.07.2023



DEVELOPMENT OF TWO BRANCHES OF THE
BANK IN LEH DISTRICT BY WAY OF
ELECTRIFICATION, DATA CABLING AND
OTHER RELATED WORKS THROUGH
EMPANELLED CONTRACTOR OF THE BANK

TENDER REF NO. JKGB/GAD/ELECTRIFICATION/2023-24/2360

DATED: 17.07.2023

(A) Disclaimer

The information contained in this Tender document or any information/documents provided subsequently to bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Bidders for submission of bids. The purpose of this Tender is to provide the bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each bidder may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

(B) Brief about J&K Grameen Bank:

“J&K Grameen Bank”, a Regional Rural Bank created by amalgamation of Jammu Rural Bank and Kamraz Rural Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act,1976 vide notification dated 30th June 2009, issued by Ministry of Finance, Department of Financial Services, carrying on Banking Business, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the “Bank”.

Detailed information about J&K Grameen bank is available at Banks website www.jkgb.in.

(C) Objective of Tender

Sealed Quotations are invited from **empanelled contractors** of the bank for freezing the rates of various items / works related to Electrification, Data Cabling and Other related Works of 02 Branches of the Bank in LEH district. **The Tender document can be downloaded from official web site of the Bank www.jkgb.in. Other details i.e. specifications and Terms and Conditions will be available along with the Tender document.**

TENDER REF NO. JKGB/GAD/ELECTRIFICATION/2023-24/2360**DATED: 17.07.2023****(D) Schedule for Tender Process:**

TENDER Ref. No.	JKGB/GAD/ELECTRIFICATION/2023-24/2360 DATED: 17.07.2023
Scope of Work	Development of 02 Branches of the Bank in LEH district located in the villages – Spituk (Agling) and Chuchot Yokma, by way of Electrification, Data Cabling and Other related Works through empaneled contractor of the Bank,
Mode of Tender Submission	Offline
Contact details for correspondence regarding this TENDER	Mr. Nitesh Sharma General Administrative Department, J&K Grameen Bank Head Office, Narwal-180006, Jammu E-mail: nitesh.sharma@jkgb.in Contact No. 9797127377/ 7051754801
Tender Type	Limited
Base Currency	INR (₹)
Bid Document Availability	Document can be downloaded from the Bank's website : www.jkgb.in w.e.f. 17.07.2023
Pre-bid queries	Empaneled contractors may submit their queries at nitesh.sharma@jkgb.in w.e.f. 17.07.2023 to 21.07.2023
Pre-bid Conference	24.07.2023 at 11:00 A.M. at JKGB Head Office, Narwal, Jammu
Last date and time for Bid submission	27.07.2023 upto 11:00 A.M.
Address for submission of Sealed Tender	The General Manager, J&K Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
Commercial Bid opening date	27.07.2023 at 01:00 P.M

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(E) TERMS AND CONDITIONS:

The following terms and conditions will be binding on all the empanelled contractors. These terms and conditions will also form a part of the Service Level Agreement, to be executed by the Successful contractor and shall be applicable during the complete term of the agreement with the Successful contractor:

- 1. All the empanelled Contractors of the Bank (empanelled for execution of works related to electrification of Branches / Offices) are eligible to apply for development of 02 no. of Branches of the Bank in LEH district, located in the villages – Spituk (Agling) and Chuchot Yokma, by way of Electrification, Data Cabling and Other related Works.**
- 2. All other Terms & Conditions as per the Tenders having Ref No. JKGB/GAD/TEND/2021-3512 dated 03.02.2021 and Ref No. JKGB/GAD/TEND/2021-1469 dated 16.08.2021 shall be applicable.**
- 3. Contractors are advised to quote rates after examining the whole tender document. Rates to be quoted should be inclusive of GST.**
- 4. L-1 shall be declared depending upon the rates quoted.**
- 5. Contractors have to submit duly signed and stamped Tender document. Offer without the same shall be treated as incomplete and shall be rejected.**
- 6. The conditional Tenders shall be rejected out rightly and no correspondence of any nature shall be entertained.**
- 7. Bank may disqualify the contractor, if at any time, it is found that any information as mentioned in the Tender document is false or materially inaccurate/incomplete.**
- 8. List of approved makes of different materials required for development of branches / offices is provided in Annexure-1. The contractor has to use the material as per the said list. No other brand / Sister Concerned Brand shall be used by the L-1 contractor.**
- 9. Estimated Bill of Quantities:** The estimated Bill of Quantities shall be provided by the Bank. The L-1 contractor has to execute the work as per the BOQ.
- 10. Completion of work:** Bank shall issue work order to the L-1 contractor. The allotted work must be completed within 10 calendar days w.e.f the date of issuing the work order and the program for carrying out the job shall be drawn out in consultation with General Administrative Department, Head Office Jammu. Adequate labour force shall be provided by the L-1 contractor to complete the work within the specified period. Proper security aspects should be taken care of by L-1 contractor in view of the importance of the building.

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- 11. Delay & Extension of time:** No extension shall be given to the successful contractor beyond the above mentioned time period. Bank may allot the work to any other contractor if the L-1 contractor fails to execute the work within the stipulated time.
- 12. Third party damage:** The contractor shall be responsible for any injury to third party or any damage to building, road, streets, footpaths and in case any damage/loss is occurred, the contractor shall rectify the same at its own cost.
- 13. Insurance cover:** Insurance of all the workers (if required) shall be the sole responsibility of the L-1 contractor. Bank shall not be liable for the same.
- 14. Certificate of Completion:** As soon as the work is completed, the contractor shall submit Completion Certificate (duly verified by concerned Branch Head) to the General Administrative Department, Head Office Jammu / GA Cell, GMO-K, who shall inspect the site / work for verification.
- 15. Records & measurements:** After submission of the completion certificate, measurements shall be taken jointly by Bank's Officials and L-1 contractor who, without extra charges, is responsible to provide assistance with appliance, labour and other things necessary for the work and a **verification certificate will be signed and dated by both the parties on completion of measurements.**
- 16. Payment Terms:** The contractor shall be paid by the Bank within 10 days from the signing of Verification Certificate. Bank at its discretion may withhold verification certificate if the allotted work is not carried out to the satisfaction of the Bank or the contractor fails to show the desired progress or fails to follow the instructions given or in case of breach of this contract. **10% of the total bill shall be kept as Retention Money and shall be released after a period of 01 year from the date of signing the verification certificate.**
- 17. Defect liability period:** The defects or other faults which may appear during the defect liability period which is 12 months after the completion of the work, arising in the opinion of the bank due to inferior quality of material or bad workmanship not in accordance with the contract, contractor shall make good at his own cost within a reasonable time. In case of default, Bank may employ and pay other agencies to amend and make good such defects and all expenses / damages / losses shall be recovered by Bank or may be deducted from any money due to the contractor including Retention Money.
- 18. Stacking of material:** The contractor shall not stack any of his material recklessly so as to endanger the safety of the building and cause any nuisance to the occupants and the public.

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- 19. Extra charges:** It must be clearly understood that all the conditions of contracts are intended to be strictly enforced and that no extra charges in respect of extra work will be allowed unless such work shall have been ordered in writing.
- 20. Interpretation of documents / drawing:** Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design drawings and instructions herein before mentioned and as to the quality of workmanship or materials used for the work or as to any other question, claim, right, matter or thing whatsoever, in any way arising out of or relating to the contract, designs, drawings specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the competent authority of the Bank whose decision shall be final and binding on the contractor.
- 21. Site cleaning:** All the rates quoted are inclusive of removal of rubbish / debris collected during the progress of work, rejected material and clearance of site (which mainly include cleaning of electric switches, boards, window panes etc) after the work is completed. If the contractor is failing to remove the same, the expenses incurred by the bank on removing the same shall be recovered from the contractor and he will not dispute for the expenses so incurred.
- 22. Price Fluctuation:** The rates quoted by the contractor shall remain fixed throughout the period of completion of allotted work and will not be subject to any fluctuation due to variation in the cost of material or labour.
- 23. Testing of materials:** If at any point of time during the work, Bank desire to carry out the tests of certain materials, the contractor shall arrange for the same and submit the test report without charging any extra cost to the Bank.
- 24. Rates of non-tendered items:** The successful tenderer is bound to carry out any item of work necessary for the completion of the job even though such items are not included in the bill of quantities.
- 25. Abandonment of work:** If in any case the work is required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period.
- 26.** The Bank reserves the right to accept / reject any or all tenders in part or in whole without assigning any reason thereof.
- 27. Incomplete quotation:** Incomplete quotations shall be summarily rejected

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- 28.** If at any point of time, it is observed that the contractor is not executing the work with due diligence, care and lagging much behind the schedule time or fails to gear up the work despite instructions from General Administrative Department, Head Office Jammu, Bank reserves the right to terminate the contract. In such case, the contractor shall be liable to pay the Bank any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him after deducting any claims, damages.
- 29. First Aid:** The contractor shall be responsible for all first aid and he shall keep the site fully equipped to meet such emergency.
- 30. COMPLETENESS OF TENDER :** All sundry fittings, assemblies, accessories, hardware items, foundation bolts, termination lugs for electrical connections as required, and all other sundry items which are useful and necessary for proper assembly and efficient working of the various components of the work shall be deemed to have been included in the tender, whether such items are specifically mentioned in the tender documents or not.
- 31. PROVISIONS AGAINST ACCIDENTS AND SAFETY MEASURES**
- a) All safety rules and codes as applicable to work should be followed during execution of allotted work.
- b) All safety appliances and protective devices including hand gloves, aprons, helmets, shields, goggles, safety belts etc. shall be provided by Contractor for his personnel.
- c) The Contractor shall arrange to provide prominent display caution notices if access to any equipment / area is considered unsafe and hazardous.
- 32. TOOLS FOR HANDLING AND ERECTION :-** All tools and tackles required for handling of equipment and materials at site of work as well as for their assembly and erection and also necessary test instruments shall be the responsibility of the contractor.
- 33. CARE OF BUILDINGS :-** Care shall be taken by the contractor to avoid damage to the building during execution of his part of the work. He shall be responsible for repairing all damages and restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste materials arising out of his work from the site, from time to time.
- 34. WORK IN OCCUPIED BUILDINGS: -** When work is executed in occupied buildings, there should be minimum inconvenience to the occupants. The contractor shall not tamper with any of the existing installations including their switching operations or connections without specific approval from General Administrative Department Head Office Jammu/GA Cell GMO-K.

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- 35. COMPLETION DRAWINGS:-** The contractor shall submit, after the completion of the work, one set of originals and two sets of prints of the AS-Fitted drawings/Completion drawings, giving the following information:
- Location and ratings of sockets and switches controlling the light/fan and power outlets.
 - Location and details of distribution boards, mains, switches, switchgears and other particulars.
 - A complete wiring diagram as installed and schematic drawings showing all connections in the complete electrical system.
 - Location of all earthing stations, route and size of all earthing conductors, chemical earthing etc.
 - Layout and particulars of all cables, including LAN Ports & LAN cables.
 - Location of all equipments with dimensions and connections.
- 36. Dispute Resolution / Arbitration:** In the case of any dispute arising upon or in relation to or in connection with this agreement between parties, the disputes shall at the first instance be resolved through negotiations. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either party has served written notice on the other, then any party can submit the dispute for arbitration under arbitration and conciliation Act, 1996. The sole Arbitrator shall be the Internal Dispute Resolution Committee of the Bank. The Place of Arbitrations shall be Jammu, India and the language of the arbitration proceedings and that of the documents and communication between the parties shall be English. The Decision of the Arbitrator shall be final and binding upon the parties. The parties shall continue to be performing their respective obligation under this Agreement, despite the continuance of the arbitration proceedings, except for the disputed part under arbitration.
- 37.** The resultant contract will be interpreted under Indian and J&K UT Laws.
- 38. Contractors are not permitted to alter or modify their bids after submission of the tender.**
- 39.** The Contractor should **sign & affix his/her firms stamp on each page of the Tender** as the acceptance of the offer made by the Contract will be deemed as a contract and a formal agreement will also be drawn regarding the contract.
- 40. The successful contractor has to submit duly signed and stamped notarized Service Level Agreement to the Bank within 02 days w.e.f. the date of issue of Empanelment Letter, on the agreed Terms & Conditions. Format of Service Level Agreement shall be provided along with the Empanelment Letter.**
- 41.** Bank shall have the right to call upon the information regarding status of work at any point of time.

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- 42. Sensitive Information:** Any information considered sensitive must be protected by the bidder / vendor from unauthorized disclosure, modification or release or access. The Successful Bidder has to sign a Non-Disclosure Agreement with the Bank.
- 43. The Contractors are advised to submit the Tender document (duly signed and stamped) and Commercial Bid/s in a single envelope clearly stating “ Development of 02 no. of Branches of the Bank in the LEH district, located in the villages – Spituk (Agling) and Chuchot Yokma, by way of Electrification, Data Cabling and Other related Works” & should also indicate their telephone numbers and valid email address.**

F. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:

- Price Bid as per “Annexure – 2”
- Duly Signed and Stamped Tender Document

Note: All documents should be stamped and signed by the empanelled contractor. If any information is found false, the tender will be rejected out rightly.

G. APPENDIX TO FORM OF TENDER

S No.	Particulars	Description
1	Earnest Money / Security Deposit/ Retention Money	No EMD for the Work. However, an amount equal to 10 % of final bill payments shall be kept as retention money which shall be released after the successful completion of defect liability period.
2	Period of commencement:	w.e.f date of issue of work order
3	Time of Completion	10 calendar days
4	Delay & Extension in execution of Work	No extension shall be given to the successful contractor beyond the time period of 10 days. Bank may allot the work to any other contractor if the L-1 contractor fails to execute the work within the stipulated time.
5	Defects Liability /Maintenance period	12 months from the date of issue of completion certificate as submitted by the L-1 contractor and duly verified by the concerned Branch Head
6	Quantities	Quantities as per BOQ liable to change as per work done at site.
7	Running Payments	No running payments shall be released.
8	Final Payment	Final payment shall be done within 10 days after signing of verification certificate by both the contractor and GAD officials, subject to deduction of 10% retention money which will be released after successful completion of defect liability period.

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LIST OF ELECTRICAL ITEMS		
1	Lighting Fixtures	Havells, Philips, Syska
2	Wires	Polycab, Bonton, Havells, Anchor
3	Telephone wires	Havells, Finolex, RR Kable
4	Cables	Shneider, D-link, Havells
5	Data Cable	D-Link, Schneider, Legrand, Finolex
6	Data Jacks	D-Link, Legrand Mylinc, Schneider Livia
7	Telephone Jacks	Legrand Mylinc, North west Nowa, Schneider Livia
8	Switch Series	Anchor, Havells, Legrand
9	MCB	Anchor, Havells, L&T
10	MCCB	Anchor, Havells, L&T
11	Changeover	Havells, HPL, L&T
12	Fans	Havells, Crompton Greaves, Standard
13	Conduits (Medium grade)	Polycab, High Power, Shalamar
14	Distribution Boards	Standard, Anchor, Havells
15	Chemical Earthing	True Power Earthing Solution, Jindal
16	Patch Cord	D-Link, Wipro, Acer
17	AC Points	HPL, Havells, Anchor, L&T

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Name of bidder :
 Address :
 Telephone/Mobile No. :

S No	Particulars	UNIT	Rate per Unit
1	Wiring for UPS point in 2 x 2.5 sq.mm PVC insulated FR multistrand Copper wire and earthing with 1.5 sq.mm PVC insulated FR multistrand Copper wire through 25mm dia 2 mm thick PVC conduit.		
	Scope includes Modular switch, Modular socket, MS Box and face plate etc. as per details below :-		
	a) 2 No. 6A socket & 1 No. 16A switch from UPS DB	No.	
	b) Loop of 2 No. 6A socket & 1 No. 16A switch from existing point	No.	
2	Wiring for Raw power point in 2 x 2.5 sq.mm PVC insulated FR multistrand Copper wire and earthing with 1.5 sq.mm PVC insulated FR multistrand Copper wire through 25mm dia 2 mm thick PVC conduit.		
	Scope includes Modular switch, Modular socket, MS Box and face plate etc. as per details below :-		
	a) 2 No 6A Socket & 1 No. 6A switch from RP DB	No.	
	b) Loop point of 2 No 6A Socket & 1 No. 6A switch from existing point	No.	
3	Supply, Installation, Commission and Testing of RJ-45 networking data jacks including face plate with 1 no. RJ-45 Jack plate with 1 No. RJ 45 jack including 1/2 module plate	No.	
4	Supply & fixing of MCCB/ MCB as per detail:-		
	a) MCB DP 6 - 32A, 10KA C curve	No.	
	b) MCB SP 6 - 32A, 10KA C curve	No.	
5	Providing & fixing of PVC insulated FR multistrand copper wire		
	1.5 sq.mm.	Mts.	
	2.5 sq.mm	Mts.	
	4 sq. mm	Mts.	
	06 sq. mm	Mts.	
	10 sq. mm.	Mts.	
	Aluminium 16 sq.mm. 2 Core wire with aluminium thimbles	Mts.	
Telephone Wire	Mts.		
6	Supply & fixing of UPS Input Output point consisting of 2 No. 16 A Sockets on 6 module metal flush box with PVC plate & 2 No. blankers	No.	
7	Supplying and Fixing of Connector RJ-45	No.	
8	Supply and Installation of Changeover		
	a. 63 Amp	No.	
	b. 100 Amp	No.	
9	Rate for fabrication supply, installation, testing and commissioning of compact cubical indoor type dust proof sheet panel (16 SWG) complete with cable inter connection, All bus bar TPN of suitable rating and other accessories (per 3x2=6 cu.ft)	Cu Ft.	
10	Supply, installation, commissioning & testing of 400 mm wall fan	No.	
11	Looping for Fan Point with 1.5 sq mm cu wire through 25mm dia 2 mm thick PVC Conduit including 6A socket, face plate, junction boxes and suitable MS Box/PVC etc.	No.	

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12	Supply, installation, commissioning & testing of 150 mm Exhaust fan	No.	
13	Supply, installation, testing and commissioning of 16 way double Door (SPN) Distribution Board	No.	
14	Providing, fixing, installation, commissioning & testing of 6" 15 Watt LED Recess Round lighting fixtures	No.	
15	Supply & fixing of Copper thimbles		
	a) 2.5 sq mm	No.	
	b) 4 sq mm	No.	
	c) 6 sq mm.	No.	
	d) 10 sqmm.		
16	Providing, fixing, installation, commissioning & testing of MCCB 100 Amp	No.	
17	Providing, fixing, installation, commissioning & testing of AC Points 32A D.P Switch & 16A Socket	No.	
18	Supply & fixing of ferule	No.	
19	Supply and Installation of Telephone Jack	No.	
20	Supply, installation, testing & commissioning of G.I earth rods are the ideal driven earth electrodes, as the offer the installer an economical and efficient earth rod grounding system, pure electrolyte G.I is uniformly molecularly bonded into a high tensile steel strip to minimum (32x4)MM, thus ensuring excellent corrosion resistance and elimination electrolytic action, G.I system includes certain accessories along with the rod. The rod should be of diameter 50 MM with 2 meter long. The chemical compound should be of 25 kgs. 1 Bag with each rod. The whole assembly should be covered by a Cast Iron main hole cover fitted in concrete mixture of 4:1.around 6" perimeter and 6" depth. The copper electrode should be provided with Nut and bolt of Brass with Copper thimbles of appropriate size	No.	
21	Supply & fixing of Patch Cords		
	i) 1 Meter	No.	
	ii) 2 Meters	No.	
22	Complete Drawing as per Para E (35)	No.	
23	Supply, Laying & fixing of Cat 6 Data Cable in PVC concealed conduit of 25mm diameter & 2mm, including termination charges	Mts.	
24	Installation of UPS, Servo-stabilizer and Isolation Transformer Note: The above mentioned items shall be provided by the Bank separately	No	
25	SITC of 12U Rack Fully loaded means (AC axial fan 1 No's, hardware packet, power distribution unit 6x6A, Cantilever tray 1U , PVC / metal cable manager)	No.	

NOTE :

1. Rates should be inclusive of all charges (including service charges, GST , all other taxes etc.)
2. The contractor has to submit rates for all the items as mentioned at S No. 1-25, otherwise the tender shall be rejected. L-1 shall be declared depending upon the rates quoted by the contractors.
3. Contractors empanelled for all divisions (Jammu division, Kashmir division and Ladakh division) are eligible to apply for this tender.

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ANNEXURE - 3

DECLARATION

(To be given on Firm/ Company Letter Head)

To
The General Manager
J&K Grameen Bank
Head Office, Narwal
Jammu

Dear Sir,

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the J&K Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.

(Signature of the Empanelled Contractor)

Name:

Date:

Designation:

Seal of the Firm/ Company