



जम्मू एवं कश्मीर ग्रामीण बैंक

JAMMU AND KASHMIR GRAMEEN BANK

Scheduled Bank Owned by Government

Rate Contract for the Supply, Installation, Testing, and Commissioning of UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across the UT of J&K and UT of Ladakh

(A) DISCLAIMER

The information contained in this Tender document or any information/documents provided subsequently to Bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the Bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Bidders for submission of bids. The purpose of this Tender is to provide the Bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each Bidder may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

(B) BRIEF ABOUT JAMMU AND KASHMIR GRAMEEN BANK

"Jammu and Kashmir Grameen Bank", a Regional Rural Bank created by amalgamation of J&K Grameen Bank and Ellaquai Dehati Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act, 1976 (21 of 1976) vide notification dated 05th April 2025, issued by Ministry of Finance, Department of Financial Services, published in Govt. Gazette on 07.04.2025, which came into effect on and from 01.05.2025, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the "Bank".

Detailed information about Jammu and Kashmir Grameen bank is available at Banks website www.jkgrameen.bank.in.

(C) OBJECTIVE OF TENDER

To enter into Rate Contract with eligible bidder for the Supply, Installation, Testing, and Commissioning of 3 KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers *at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh for a period of One (01) years.*

The Tender document can be downloaded from official web site of the Bank www.jkgrameen.bank.in, other details i.e. specifications and Terms and Conditions will be available along with the Tender document.

(D) SCHEDULE FOR TENDER PROCESS:-

1. TENDER Ref. No.	JKGB/GAD/UPS/2026-27/3803 DATED: 10.08.2026
2. Scope of Work	Rate Contract for the Supply, Installation, Testing, and Commissioning of 3 KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh.
3. Mode of Tender Submission	Offline
4. Contact details for correspondence regarding this TENDER	Mr. Naresh Kumar, Manager General Administrative Department, Jammu and Kashmir Grameen Bank Head Office, Narwal-180006, Jammu E-mail: pdg.hoj@jkgb.bank.in Contact No. 9797127377 / 9796609123
5. Tender Type	Open Tender
6. Base Currency	INR (₹)
7. Consortium	Consortium Bids are not allowed.
8. Tender Document Availability	Document can be downloaded from the Bank's website: www.jkgrameen.bank.in w.e.f 10.08.2026
9. Tender Type	Two Bid System – Technical Bid and Commercial Bid
10. Pre-bid queries	Interested Bidders may submit their queries at pdg.hoj@jkgb.bank.in upto 19.08.2026
11. Pre-bid Conference	20.08.2026 at 12.00 A.M. at Jammu and Kashmir Grameen Bank Head Office, Narwal, Jammu
12. Last date and time for Bid submission	31.08.2026 upto 05:00 P.M.
13. Address for submission of Sealed Tender	The General Manager, Jammu and Kashmir Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
14. Technical Bid opening date	01.09.2026 at 03:00 P.M at Jammu and Kashmir Grameen Bank Head Office, , Near Fruit Complex Narwal-180006, Jammu
15. Commercial Bid opening date	To be communicated separately to technically qualified Bidders only
16. Project Duration	One (1) Year
17. Tender Fee (Non-refundable)	₹1770/- (Rupees One Thousand Seven Hundred Seventy Only)
18. EMD (Earnest money Deposit) Amount (₹)	EMD of ₹70,000/- (Rupees Seventy Thousand only) in the form of TDR pledged to the General Manager Jammu and Kashmir Grameen Bank, Head Office, Narwal, Jammu. Validity of EMD should be at least 06 months

Note:

Firms/Startups/MSE's that are exempted from paying Tender Fee/EMD (As per rules of Department of Industrial Policy and Promotion (DIPP), Bank registered units/ empaneled vendors (for relevant items and monetary limit) have to submit /upload scanned copy of documents in support of this exemption.

(E) INSTRUCTIONS TO THE BIDDERS:

1. Bidders are required to submit details about their organization, experience, technical personnel in their organization / firm, competence and adequate evidence of their financial standing etc. and should submit duly signed and stamped copies of all the required documents and Annexures enclosed with the tender document.
2. Each page of the tender should be duly signed and stamped by the Bidder or authorized signatory (Power of Attorney should be provided).
3. The Bidders are advised to submit 02 sealed envelopes in a single envelope as per details mentioned below:
 - a. **Sealed Envelope -1:** All documents like tender document, Annexures, EMD, Tender fees receipt any other relevant document should be enclosed in Sealed Envelope – 1 and named as **“Technical Bid regarding Rate Contract for the Supply, Installation, Testing, and Commissioning of 3 KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh.**”.
 - b. **Sealed Envelope -2:** Duly filled Commercial Bid as per Annexure – 5 should be enclosed in Sealed Envelope – 2 and named as **“Commercial Bid regarding Rate Contract for the Supply, Installation, Testing, and Commissioning of 3KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh.**

NOTE:

- Both sealed envelopes should be enclosed in a single Sealed Envelope and named as “Rate Contract for the Supply, Installation, Testing, and Commissioning of 3KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh”. Bidder should clearly mention the name of the firm, valid e-mail address and contact no. on all 03 sealed envelopes.
 - Sealed envelope means that the opening of the envelopes should be properly sealed by double taping with seal and signature on it.
4. The sealed envelope should be addressed to

**“The General Manager,
Jammu and Kashmir Grameen Bank Head Office,
Near Fruit Complex Narwal-180006, Jammu”.**

5. Clarifications, if any, may be sought from General Administrative Department of Jammu and Kashmir Grameen Bank at Head Office.
6. **Canvassing in any form is strictly prohibited and the tender of such Bidders that resort to canvassing will be liable to rejection/blacklisting of the said Bidder.**
7. **Tender shall be rejected if the envelope is not sealed or if the Bidder submits any conditional tender.**
8. The intending Bidders are categorically advised to submit all documents strictly in the attached formats only. The information required should be neatly filled/typed in each and every columns and row of the Formats. The applications received with “partly filled formats” not containing desired information in each and every columns/points/row of various Annexures shall be treated as INCOMPLETE and such tenders shall be summarily rejected without any reference to the Bidder and at the Bidder’s risk and responsibility.
9. Jammu and Kashmir Grameen Bank reserves their rights to accept any or to reject all the tenders in part or whole without assigning reasons thereof and no correspondence shall be entertained in this regard.

(F) TERMS AND CONDITIONS:

The following terms and conditions will be binding on all the Bidders. These terms and conditions will form a part of the Service Level Agreement, to be executed by the Successful Bidder and shall be applicable during the complete term of the agreement with the Successful Bidder/s:

1. Tender fees (non- refundable) of **₹1,770/- (Rupees One Thousand Seven Hundred Seventy only)**, to be remitted through NEFT only vide below mention details:
 - A/C No. : **2000530100000217**
 - A/c Name : **Tender fee**
 - IFSC : **JAKA0GRAMEN**
 - Bank Name : **Jammu and Kashmir Grameen Bank**

2. Scope of Work:

(A) Rate Contract for the Supply, Installation, Testing, and Commissioning of 3 KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh as per the technical specifications detailed in Annexure-1 (Wherever required).

(B) The tentative quantity:

i) The tentative quantity required for 03 KVA UPS will be 70 to 80 units

ii) The tentative quantity required for 05 KVA UPS will be 02 to 05 units

(C) The 03KVA UPS will be procured with buy back of Inverter and Inverter batteries.

The approximate quantity of Inverter for Buy back is given below:

Inverter		
S.No	Capacity (VA)	Approximate Quantity
1	850	1
2	1025	1
3	1450	11
4	1600	31
5	1625	13
6	1650	7
7	1700	3
8	2000	1
Total		68

The approximate quantity of Inverter batteries for Buy back is given below:

Inverter batteries				
S.No	Capacity (AH)	No. Of inverter batteries Per branch/Office	Total no of Branches/Offices	Approximate Quantity of Inverter Batteries(150AH)
1	150	2	68	136

- 3. Safety:** The Supplier shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the supplier shall comply with all the applicable safety standard codes and regulations.
- 4.** On account of any negligence, commission, or omission by the VENDOR's engineers or technicians **resulting in loss or damage to any property of the BANK**, the VENDOR shall **fully compensate and reimburse** the BANK for the loss suffered.

5. No price variations shall be allowed for any rise or fall in cost of Labour, materials or any other factors influencing the order price.

6. **Site of Installation:** The site of installation shall cover all the existing/new branches/ offices of Jammu and Kashmir Grameen Bank within the UT of J&K and UT of Ladakh.

Note: - In case of any addition or deletion of Branches due to merger of Branches, opening of new Branches/Offices of Jammu and Kashmir Grameen Bank in the UTs of J&K and Ladakh the L1 Bidder has to carry out the job in respective Branches/Offices as per the term and conditions of this tender.

7. **Checking of Records:** Jammu and Kashmir Grameen Bank can at any point of time check the books & records of the successful bidder.

8. **The Contract period is of One (1) Year** and may be renewed for a period of next 01 years as deemed necessary by the Bank on the existing rate, terms and conditions. Tenderers are advised to quote rates after examining the whole tender document.

9. **The Earnest Money Deposit (EMD):**

a. All the eligible bidders shall have to submit an EMD of **₹70,000/- (Rupees Seventy Thousand only)** in shape of TDR pledged to **"The General Manager, Jammu and Kashmir Grameen Bank, Head Office-Narwal, Jammu"** should be accompanied with the Tender. Any Tender without EMD shall be considered incomplete and will out rightly be rejected by the bank. The TDR may be of any branch of Jammu and Kashmir Grameen Bank or any branch of a Scheduled Commercial Bank. Suppliers registered with Director General of Supplies & Disposals (DGS&D), National Small Industries Corporation (NSIC), MSE's, Start-ups, Govt approved sources are exempted.

b. **Forfeiture of EMD: The EMD may be forfeited if,**

i. A Bidder withdraws his Bid during the period of Bid validity specified in this BID

ii. A Bidder makes any statement or encloses any form which turns out to be false/ incorrect at any time prior to signing of Contract; 'or'

iii. In case of successful bidder, if the bidder dishonors its bidding commitments or fails to sign the Contract or fails to accept the work order or fails to furnish Performance Bank Guarantee (PBG) within 15 (Fifteen) days from date of award of the contract.

10. Earnest Money Deposit (EMD) of successful Bidder shall be released only after the submission of Service Level Agreement(SLA) along with Performance Bank Guarantee(PBG).

11. EMD of unsuccessful Bidders shall be released within 02 months after the completion of Tender process. The unsuccessful Bidders have to collect the instrument (in original) from General Administrative Department, Head Office Jammu after submitting an application to release the EMD in their favor. Information regarding release of EMD in favor of unsuccessful Bidder shall be provided via mail (as mentioned in the tender document of the Bidder). Loss of EMD of unsuccessful Bidders (if not collected by them within 02 months w.e.f. the date of communication) shall be the sole responsibility of the Bidder. The bank shall not be responsible for loss of instrument after the afore-mentioned time.

12. Performance Guarantee(PBG)/Retention Money :

Vendors may, at their discretion, elect to provide either a Performance Bank Guarantee (PBG) or agree for the retention of funds from future invoices as Retention Money, to be held by the Bank until the expiration of the warranty period.

- i. **Performance Bank Guarantee (PBG):** Performance Bank Guarantee amounting to 5% of the total Cost of Ownership (PBG will be calculated on the basis of 70 UPS in case of 3KVA and 02 UPS in case of 5KVA) has to be submitted by the successful Bidder in the form of TDR or Bank Guarantee from JAMMU AND KASHMIR GRAMEEN BANK or any Scheduled commercial bank which should be valid for a period of 74 Months (Contract Period +Warranty period + 02 Months). Failure of successful Bidder to provide the services within the stipulated time shall entail invocation of Performance Bank Guarantee or forfeiture of TDR or any other form of deposit as the case may be. The PBG shall be submitted within 15 days w.e.f. the date of issue of Empanelment Order by the Bank along with SLA.

The PBG shall be denominated in Indian Rupees. All charges whatsoever such as premium, commission etc. with respect to the PBG shall be borne by the successful bidder.

- ii. **Retention Money:-** If the vendor opts for retention money rather than a Performance Bank Guarantee, the Bank will retain 10% of each invoice value. This amount will be held until the warranty period expires.
- iii. The contract shall come into effect w.e.f. _____ onwards or date of issue of Rate Contract Order by the Bank (whichever is later) and shall be binding on the successful Bidder.
- 13.** TDS and GST TDS will be deducted from all Bills at the prescribed rates applicable from time to time.
- 14.** The rates finalized shall remain valid over the contract period of One (1) Year (w.e.f the date issue of rate contract) and no price variation shall be allowed on any rise or fall in Labour, Material or any other factor influencing the order price.
- 15.** The successful Bidder shall provide the Installation/services w.e.f.15.09.2026 onward or date of issue of rate contract order by the Bank (whichever is later) failing which the Bank shall be at

liberty to cancel the contract of the defaulting Bidder and the earnest money of the successful Bidder shall be forfeited without assigning any reason. Besides, the Bank shall be entitled to recover from the successful Bidder any loss/damages which the bank may incur due to default of the successful Bidder.

16. The vendor has to provide the mobile numbers of the technicians deployed to Bank. Further, **Call Escalation Matrix should be provided for resolution of complaints during the period of warranty/guarantee.** Also the technicians must carry a valid Identity Card while visiting Bank's Branches / offices.
17. Bank, if not satisfied with the Installation/ services provided by the successful Bidder i.e. if there is delay/deviation in providing the services against those specified in the tender to the Branches/offices of the Bank, Bank may cancel the entire contract and invoke the Performance Guarantee/EMD including black-listing of the Bidder.
18. The Bank reserves the right to accept/reject any Tender/or all Tenders without assigning any reason thereof.
19. The conditional Tenders shall be rejected out rightly and no correspondence of any nature shall be entertained.
20. The Bidder should also provide Declaration regarding not-being blacklisted or otherwise and Declaration that the documents attached in response to this bid are genuine and bonafide, should be provided.
21. Bank may disqualify the Bidder, if at any time, it is found that any information submitted by the Bidder/Bidder/service provider as mentioned in the Tender document is false or materially inaccurate/incomplete/incorrect.
22. **Dispute and Arbitration:-** " In the event of disputes, differences, claims and questions between the parties hereto arising out of this agreement or in any way relating hereto or any term, condition or provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first endeavor to settle such differences, disputes, claims or questions by friendly consultation and failing such settlement, the same shall be referred to the arbitration by the arbitrator appointed by both the parties mutually. The arbitration shall be held in accordance with the Arbitration and Conciliation Act, 1966 or any other statutory modification or re-enactment thereof for the time being in force and shall be held in Jammu. The Courts in Jammu alone shall have jurisdiction over such arbitration proceedings. The language of the arbitration proceedings and that of the document and communication between the parties shall be English. The award of the Arbitrator shall be final, conclusive and binding upon the parties. Such award shall be filed in any competent court in

Jammu. The parties shall continue to be performing their respective obligations under this Agreement, despite the continuance of the arbitration proceedings, except for the disputed part under arbitration.

Each party will bear the expenses/costs incurred by it in appointing the Arbitrator. However, the cost of appointing the Umpire shall be borne equally by both the parties.

- 23. Governing Laws:** - The Contract, its meaning and interpretation and relation between the parties shall be governed by the applicable laws of the Union of India read with local laws of UT of Jammu and Kashmir and the Firm shall agree to submit the courts under whose exclusive jurisdiction the Registered Office of Bank falls.
- 24.** The resultant contract will be interpreted under Indian & J&K UT Laws.
- 25.** Bidders are not permitted to alter or modify their bids after submission of the tender document.
- 26.** The Tenderer should **sign & affix his/her firms stamp on each page of the Tender documents** and all its related documents. Tender documents not containing signature and stamp of the Bidder/ firm shall be rejected.
- 27.** The successful Bidder has to submit duly signed and stamped notarized Service Level Agreement to the Bank within 10 days w.e.f. the date of issue of Rate Contract Order by the Bank, on the agreed Terms & Conditions. Format of Service Level Agreement shall be provided to the successful Bidder along with the Rate Contract Order.
- 28.** Bank shall have the right to call upon the information regarding status of work at any point of time.
- 29. Sensitive Information:** Any information considered sensitive must be protected by the Bidder / Bidder from unauthorized disclosure, modification or release or access. The Successful Bidder has to sign a Non-Disclosure Agreement with the Bank.
- 30. Miscellaneous:** In the event of L-1 Bidder back outs or Bank rejects the proposal of L-1 bidder on the ground of poor supports & services, the Bank may award the contract to L-2 bidder provided they match the prices with that of the L-1 Bidder. Additionally, the L-1 vendor security deposit will be forfeited.
- 31.** The Bidder undertakes to ensure that upon delivery, all materials, apparatus/equipment etc. to be provided under this order shall be new from original equipment manufacturer (OEM), free from any defects and all components thereof will fulfil the performance data characteristics and properties and serve the purpose with maximum operational dependability.

32. Cancellation of Contract and Compensation: The bank reserves the right to cancel the order/ contract of the selected bidder and recover expenditure incurred by the bank on the following circumstances: -

- a) **The selected bidder commits a breach of any of the terms & conditions of the contract.**
- b) **The bidder goes into liquidation voluntarily or otherwise.**

33. SUPPLY ORDERS:

- a. L-1 Bidder has to supply, install, test and commission the UPS of 3KVA/5KVA with lithium ion batteries and built in isolation at Branches / Offices of the bank **within 10 days from the date of the issuance of Supply/purchase order.**
- b. Supply/purchase Orders shall be placed with the L-1 Bidder at the rate finalized by the Bank, any time during the contract period of One (01) Year. The Bidder has to supply and install the required UPS at the respective Branches/Offices at their registered address. Contact details (including registered address) of the respective Branch/Office shall be mentioned on the Supply Order/Purchase order.
- c. The Bidder should ensure that the genuine spares parts of the specified make and model of UPS should remain available with them upto Warranty/Guarantee period from the date of installation of respective UPS.
- d. The Bidder shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the Bidder shall comply with all applicable safety standard codes and regulations.
- e. The Bidder shall ensure that the engineers / technicians aligned to install the UPS at Branch/Office should have company's Authority Letter and Identity Card. The aligned engineers / technicians should give demonstration / training to minimum two authorised staff members of the respective Branch / Office. Bank may ask for additional information from the technicians aligned, if required, during any time of the installation process.
- f. The installation of UPS should be carried out under the supervision of Branch Head / Incharge or Nominated official of the Branch by the Branch Head / Incharge.
- g. After completing the Supply and Installation work, the bidder/vendor shall get Installation / Commissioning Certificate (on company's letter head) duly signed from the Branch Head / Incharge of respective Branches/Offices.
- h. Any damage caused to the existing structure, wiring, other devices / equipment during installation process shall have to be made good by the Firm at its own expense, failing which

the Bank will be free to do the needful to restore the status-quo-ante at the risk and cost of the vendor and shall recover the cost for such rectification from the Firm's final bill or PBG as deemed fit.

- i. While carrying out installation work, it should be ensured that adequate flexibility is available in the cables / wires, etc. to allow the renovation work in the Branch / Office, whenever required. All cables / wires, etc. should be properly anchored / fixed. The wiring for the UPS be so spaced so as to cause no electrical interference in the existing system of the Branch / Office.
- j. The Bidder shall ensure that the work is carried out neatly and Bank's ambience is not disturbed. The Bidder shall also ensure that there should be no damage to Bank's property/or any decorative structure, while carrying out the work. The Bidder will rectify the damages at his own cost.
- k. Any wastage generated out of the above work shall be cleaned as frequently as required and as instructed by the Branch Head / Incharge.
- l. The UPS supplied and installed should be inspected by the authorized Official of the Bank and the bidder shall rectify any bad workmanship/defect pointed out at any stage and rectify the same.
- m. The Bidder shall be responsible for the application of labour laws, all other social security enactments applicable to such works and workmen and compensation for injury and accident to person, if any, whether such injured person is employed by it.
- n. The Bank will be within its right to ask for the testing of item(s) supplied/material used from the competent/approved agency. The cost of testing will have to be borne by the bidder.
- o. The bidder shall ensure that the dealership of the Firm is not discontinued by the principal manufacturer during the contract period. The Bank will be free to forfeit the PBG/retention money of the bidder, in case dealership of Firm is cancelled by the principal manufacturer during the contract due to any reason.

34. WARRANTY:

The bidder shall provide a Comprehensive onsite Warranty of minimum 5 Year from the date of Installation/Commissioning. During the warranty period vendor shall maintain the systems and arrange repairing and/or replacement of all defective components at the site for free of charge to the Bank within specified limit of 48 Hours of notification by the Branch/Office.

In any case, if the repair of hardware components is likely to take more than 48 hours, an alternative spare or standby UPS of same capacity must be arranged for respective branch/Office so that, the functioning of the branch/office is not affected.

The supplier must possess a technical support in J&K UT and Ladakh UT so as to provide prompt services during the warranty period.

Notwithstanding the foregoing, in the event of damage resulting from mishandling, fire, flood, rodents, theft, physical impact, power fluctuations, or short-circuiting, the Bank shall bear all associated repair or replacement costs.

35. PAYMENT TERMS: Payment shall be released in the following manner:

Payment shall be released only after submission of Service Level Agreement and PBG.

(A) In case of Bidder agreed for providing Performance Bank Guarantee (PBG):-

100% of the total bill shall be released within 15 days after submission of duly verified bill and commissioning certificate by the Branch Head / Incharge.

(B) In case of Vendor agreed for providing Retention Money:-

- (i) 90% of the total bill shall be released within 15 days after submission of duly verified bill and commissioning certificate by the Branch Head / Incharge.**
- (ii) 10% of the total bill shall be deducted as Retention Money and shall be released within 15 days after completion of the warranty period of the respective UPS systems.**

Note:

Bidder should handover the original Bill and Commissioning report at respective Branch / Office and should also submit the soft copy of the same at the following e-mail address: pdg.hoj@jkgb.bank.in failing which the payment shall not be released.

TDS & GST-TDS as applicable shall be deducted from Bills/ Invoices raised as per Govt of India guidelines.

36. PENALTY:

- a. **Penalty on account of non-submission Service Level Agreement by L-1 Bidder:** If L-1 Bidder fails to submit the Service Level Agreement within 15 days from the date of issue of Empanelment Order by the Bank, due to any reason; Bank may cancel the entire contract of the Bidder. Further, the EMD submitted by the said Bidder shall be forfeited. In such cases, the contract shall be executed with L-2 bidder.
- b. **Penalty on account of non compliance of Supply Order by L-1 Bidder within the stipulated time:** If L-1 Bidder/contractor fails to supply and install the UPS at the respective Branch/Office **within stipulated time of 10 days** from the date of issue of Supply Order due to any reason, penalty @ ₹500/- per day shall be imposed subject to a maximum of ₹5,000/-. Also the Performance Bank Guarantee (PBG)/Retention Money held by bank shall be forfeited in favour of Bank and Bank shall cancel the contract of the said Bidder. Further, the said **Bidder shall be blacklisted. The Bidder is advised to ensure that the systems are readily available as and when the Supply Order is issued by the Bank.**
- c. **Penalty on account of non-rectification of any fault arised during the Warranty period:** If L-1 Bidder fails to rectify any fault occurred in the system during the **warranty period within 48 Hours w.e.f** the date of intimation of such defect to the Bidder (complaints shall be lodged on the e-mail address provided by the Bidder), due to any reason, **penalty @ ₹500/- per day shall be imposed subject to a maximum of ₹5,000/-** In case of default, Bank may employ and pay other agencies to amend and make good such defects and all expenses / damages / losses shall be recovered by Bank or may be deducted from any money due to the contractor including PBG/Retention money besides imposing penalty as mentioned above. If the said incident is repeated two or more-times, Bank may cancel the contract and forfeit the PBG/Retention Money of the L-1 Bidder. Further, the **said Bidder shall be black-listed. The same shall be intimated to Indian Banks' Association.**

G. MINIMUM ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID:

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

S NO.	Minimum Eligibility Criteria	Documents to be submitted in the Technical Bid Envelope
1	Duly Signed and Stamped Tender document	Copy of Tender document duly signed and stamped on each page (with filled annexures) by authorized signatory as compliance to terms and conditions.
2	EMD Money	Proof of EMD receipt/ valid certificate for exemption of EMD
3	The Bidder must be a Firm / Proprietary / Partnership / Company registered under Companies Act.	a. Registration Certificate / Shop License / Certificate of incorporation issued by Registrar of Companies (whichever applicable). b. PAN of Firm c. GST Registration d. OEM Authorization Certificate
4	The bidder should have a minimum experience of 03 years in the relevant field and should have provided such UPS system/ executed such orders in any Bank, PSU or Govt Organization (preferably Min. 30 units supplied in the past 03 years).	Copy of the work orders and work completion certificates issued by the respective organization specifying following information relating to the works carried out during the period from 01/04/2023 to 31/03/2026: 1. Scope of work. 2. Contract value. 3. No. of unit Installed. 4. Duly certified Performance Certificate
5	The bidder should be Authorized dealer/ Authorized franchise/ Authorized distributor of the company/OEM of which the bidder intends to provide UPS to the Bank.	Letter of Authorization/ Dealership Certificate from the manufacturer/ Company (OEM) should be enclosed for UPS with Lithium ion batteries and built in isolation.
6	The Bidder should have a minimum average annual turnover of ₹50.00 Lakhs for the last three Financial Years 2023-24, 2024-25 and 2025-26	Attach copy of work order and CA certified copies of the financial statements for FY- 2023-24, 2024-25 & 2025-26.
7	The Bidder should be a profit making firm during last three Financial Years 2023-24, 2024-25 and 2025-26. Net Profit after tax shall be considered.	Copies of the P&L Account and Balance Sheet (audited, if applicable) or Copies of ITR's
8	The Bidder should have a well maintained registered office in UT of J&K and should	Details of the office along with the staff should be provided.

	have enough staff to provide services in UT of J&K and UT Ladakh.	
9	Bidder should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks.	Undertaking should be provided as per Annexure-4
10	Service Centre for UPS must be located in Jammu/Srinagar.	The bidder must provide letter from concerned OEMs in this regard.

NOTE: Copies of all the relevant documents should be duly signed and stamped by the Bidder and enclosed in Technical Bid Envelope along with tender document, EMD and receipt of Tender fees.

H. DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID ENVELOPE:

1. All the supporting documents as mentioned above in **Para No G under Minimum Eligibility Criteria and Documents to Be Submitted.**
2. Annexure-1 (Technical Specifications)
3. Annexure-2 (Details Of Bidder)
4. Annexure-3 (Escalation Matrix and Single point of contact Details)
5. Annexure-4 (Declaration)
6. Annexure-6 (Check List)

I. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:

Commercial Bids only (No other document is required to be submitted with the Commercial Bid).

Commercial Bids for UPS of capacity 03KVA/5KVA with lithium ion batteries and built in isolation to be submitted as per **Annexure-5(A) and Annexure-5(B)** in one single envelope.

(L1 for 03 KVA UPS and 05KVA UPS will be declared separately)

Annexure: 1

Subject: _Rate Contract for the Supply, Installation, Testing, and Commissioning of 3 KVA/5KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh.

Technical Specification of UPS (3KVA/5KVA with lithium ion batteries and built in isolation)		
Preferred Brand/Make: Eaton/ Hitachi/ Micro-tek/ Luminous/ E&C Acenta/APC by Schneider Electric/ Delta Electronics/ Consul Neowatt/vertiv/Prostarm		
Sl. No.	Parameter	Specifications
1	Capacity 03KVA/5KVA	True Online UPS
2	Technology	Double Conversion, PWM with IGBT based (Rectifier & Inverter)
3	Battery Chemistry	LiFePo4 (lithium iron phosphate)
4	Nominal Voltage	230VAC
5	Input Voltage Range	176-300V AC @ 100% load, 110-300V AC @ 50% load
6	Input Frequency	45 to 55 Hz
7	Input Power Factor	≥0.99 @ nominal voltage (Input Voltage)
8	THDi	<1% at Linear load), <5% at Full load
9	Output Voltage	220/230/240V AC ±1%
10	Output Frequency	50Hz ±0.1 Hz
11	Waveform	Pure sine wave
12	Output Voltage THD	≤3% @ 100% Linear Load
13	Output Power Factor	0.8 or higher
14	Overall Efficiency	90% or higher
15	Compatibility	UPS to be compatible with DG Set supply and mains supply
16	Protection	Over Voltage, Under Voltage, Over Voltage Cut off, Short Circuit/Over Current, Low battery
17	LED Indication	Mains On, Bypass, Battery Low & Fault, inverter ON, overload etc.
18	LCD/LED Display	Load Level, Battery Level, AC Mode, Battery mode, Bypass mode and Fault indicators, frequency Input/Output etc.
19	Alarm(Audible)	Battery mode, Low Battery, Overload & Fault, mains failure etc.
20	Isolation Transformer	Inbuilt at O/P side
21	DC requirement	96V in case of 3KVA and 192V in case of 5KVA
22	Ingress Protection	IP20 or higher
23	Noise	<50 dB at 1 meter (with fan speed control)
24	Cooling	Forced Air Cooling
25	Bypass	Automatic
26	Operating Temperature	-20 to 40 degree Celsius

27	Humidity	10%- 95% Non-Condensing
28	Communications	RS232, USB & SNMP
29	OEM Certifications	ISO 9001, ISO 14001, & BIS,
30	Product Compliances	UPS should be compliant with ROHS standards
31	BIS Certificate	OEM should have valid BIS Certificate for the quoted model/rating or higher
32	Type Test Report	OEM should have test certificate for the quoted model/rating or higher, issued by Govt. Labs or NABL accredited test labs
33	Service Support	Authorized dealer/ Authorized franchise/ Authorized distributor of the company/OEM should have Repair/Service-Support in UT J&K and UT Ladakh. In case of product failure Authorized dealer/ Authorized franchise/ Authorized distributor of the company/OEM should replace malfunction product with equivalent or same working product immediately till the repaired or alternate product received.
34	Recharge cycles	1000 to 2000
35	UPS Backup	In-case of 03KVA = 4800 VAH or Min 1 Hours In-case of 05KVA = 9600 VAH or Min 1 Hours
36	Warranty	Comprehensive onsite Warranty of minimum 5 Year

Note: -

- * **Bidders shall mandatorily submit datasheet corresponding to submitted 3 KVA/5KVA online UPS.**
- * **(L1 for 03 KVA UPS and 05KVA UPS will be declared separately)**
- * **Compliance:-**The vendor is required to mandatory comply with the technical specifications detailed above for the respective UPS system, Failure to do so will result in bid rejection, and the vendor will not proceed to the next stage of tendering.
- * **Guarantees:** The vendor warrants that the equipment supplied to the Bank is brand new. All equipment shall be delivered in factory-sealed boxes and must be accompanied by complete, original documentation in electronic and/or printed format.
- * **Compliance and Certifications:** The vendor shall ensure that all supplied UPS systems possess a valid Bureau of Indian Standards (BIS) registration.

Sign of the Bidder
(With Seal)
(Sole Proprietary/ Partnership)

Annexure: 2

Subject: __Rate Contract for the Supply, Installation, Testing, and Commissioning of 3 KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh

DETAILS OF BIDDER

S No.	Particulars	Details
1	Name of Bidder	
2	Name of Firm	
2	Address of the Registered Office	
3	Contact No.	
4	E-Mail ID	
5	Name of Contact Person / SPOC	
6	Year of Establishment of Firm	
7	PAN No. of Firm	
8	GST No. of Firm	
9	Bank Details (Payment shall be credited in this account)	
9 a	Account No	
9 b	Account Name	
9 c	IFSC Code	

Detail of Registered Office in UT of Jammu and Kashmir and UT of Ladakh

S No.	Address of Registered Office in UT of Jammu and Kashmir and UT of Ladakh	Contact Number	e-mail address

**Sign of the Bidder
(With Seal)
(Sole Proprietary/ Partnership)**

Annexure: 3**Escalation Matrix and Single Point of Contact Details**

(This letter should be on letter head of bidder duly signed and stamped by authorized signatory)

To
The General Manager
Jammu and Kashmir Grameen Bank
Head Office, Narwal Jammu

Dear Sir,

Subject: Rate Contract for the Supply, Installation, Testing, and Commissioning of 3 KVA UPS systems with lithium-ion batteries and built-in isolation transformers at Branches / Offices of Jammu and Kashmir Grameen Bank across UT of J&K and UT of Ladakh

Escalation Matrix:

Escalation Level	1st Level	2nd Level	3rd Level
Employee Name			
Designation			
Contact No.			
Email ID			
Address			

Single Point of Contact:

S No.	Single Point of Contact	Contact Number	e-mail address

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 4

DECLARATION

(To be given on Firm/ Company Letter Head)

**“The General Manager,
Jammu and Kashmir Grameen Bank Head Office,
Near Fruit Complex Narwal-180006, Jammu.”**

Dear Sir,

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake that the EMD submitted by me/us shall be retained by the Purchaser and shall be released after I/We have submitted Performance Bank Guarantee (PBG) as a pre-requisite for signing the Contract Agreement.
3. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the Jammu and Kashmir Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.
5. I/We here by confirm and declare that we, M/S_____ have never been blacklisted/De-registered by any Government department/ Public Sector Undertaking/ Private Sector/or any other agency for which we have executed/ undertaken the works/ services.

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 5(A)**Subject: Commercial Bid regarding rate contract of Supply, Installation, Testing & Commissioning of 3KVA UPS with lithium ion batteries and built in isolation**

S.No	Particulars	Make and Model	Capacity	Rate per unit of UPS (Excluding GST) (A)	Buy back per Inverter (Rs.) (B)	Buy back per Inverter Batteries (Rs.) (C)	Net Cost (Rs) D=A-(B+C)
1	UPS with lithium ion batteries and inbuilt isolation		3KVA				

As on date, GST is _____ % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, transportation, installation etc.) and excluding GST.
- GST shall be paid as per the guidelines of GOI. L-1 Bidder has to mention GST number, %age, amount on the bills.
- **Contract Period:** One Year
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected and no correspondence shall be made.
- **L-1 shall be declared on the basis of total Net cost at D.**

(Signature of the Bidder)

Name:

Date:

Designation:

Seal of the Firm/ Company

Annexure: 5 (B)**Subject: Commercial Bid regarding rate contract of Supply, Installation, Testing & Commissioning of 5KVA UPS with lithium ion batteries and built in isolation**

S.No	Particulars	Make and Model	Capacity	Rate per unit of UPS (Excluding GST) (A)
1	UPS with lithium ion batteries and inbuilt isolation		5KVA	

As on date, GST is _____ % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, transportation, installation etc.) and excluding GST.
- GST shall be paid as per the guidelines of GOI. L-1 Bidder has to mention GST number, %age, amount on the bills.
- **Contract Period:** One (1) Year
- All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected and no correspondence shall be made.
- L-1 shall be declared on the basis of **Rate per unit of UPS (Excluding GST) at (A)**

Annexure: 6**CHECK LIST**

S. NO.	List of Documents	Whether self-attested copy enclosed (Yes/No)	Page No. Where the documents Enclosed.	REMARKS
1	Duly Signed and Stamped Tender document			
2	Receipt of Tran/UTR no. of Tender Fee.			
3	TDR of Earnest Money Deposit			
4	Bank details (Account No and Name, Bank name, IFSC code)			
5	Copy of Registration Certificate (MSME, NSIC, DGSD)			
6	Copy of PAN			
7	Copy of GST Registration Certificate			
8	Details of Financial Statements			
8 (a)	Balance Sheet for FY 2023-24			
8 (b)	Balance Sheet for FY 2024-25			
	Balance Sheet for FY 2025-26			
8 (e)	Profit & Loss Statement for FY 2023-24			
8 (f)	Profit & Loss Statement for FY 2024-25			
	Profit & Loss Statement for FY 2025-26			
9	Annual Turnover Certificate duly attested by CA			
10	Income Tax Returns			
10 (a)	Assessment Year 2024-25			
10 (b)	Assessment Year 2025-26			
	Assessment Year 2026-27			
11	Declaration regarding not-being blacklisted / debarred.			
12	Declaration that the documents attached in response to this bid are genuine and bonafide			
13	Experience Certificate issued by Scheduled Commercial Banks / Financial Institutions (if any)			
14	Copy of Work orders and Work Completion Certificates issued by Scheduled Commercial Banks / Financial Institutions (if any Attach copies of PO and Completion Certificate)			
15	Details of Registered Office In UT of J&K along with authorized officials, valid phone numbers and email			
16	Annexure – 1			
17	Annexure – 2			
18	Annexure – 3			
19	Annexure – 4			
20	Annexure – 5 (To be enclosed in Commercial Bid envelope only)			
21	Annexure – 6			